

**MINUTES OF A
REGULAR MEETING
OF THE JACKSON COUNTY
BOARD OF COMMISSIONERS
HELD ON
OCTOBER 05, 2021**

The Jackson County Board of Commissioners met in a Regular Session on October 05, 2021, 6:00 p.m., Justice and Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present:	Brian McMahan, Chairman	Don Adams, County Manager
	Boyce Deitz, Vice Chair	Heather C. Baker, County Attorney
	Mark Jones, Commissioner	Angela M. Winchester, Clerk to Board
	Tom Stribling, Commissioner	
	Gayle Woody, Commissioner, via Zoom	

Chairman McMahan called the meeting to order.

(1) **AGENDA**: Commissioner Jones moved to approve the agenda. Commissioner Stribling seconded the Motion. Motion carried.

(2) **MINUTES**: Commissioner Stribling moved to approve the minutes of a Work Session of September 14, 2021; a Public Hearing (Transit Grants) of September 21, 2021; and a Regular Meeting of September 21, 2021, as presented. Commissioner Deitz seconded the Motion. Motion carried.

(3) **CHAIRMAN’S REPORT**: None.

(4) **COMMISSIONER REPORTS**:

(a) Commissioner Deitz stated that he had been under the weather for the last few weeks. He had a lot of people call to encourage him and inquire about him and he appreciated everyone that did so.

(b) Commissioner Woody thanked all of the different partners that participated in the litter cleanup over the past two weeks. They picked up a lot of litter and it was very successful. They were thankful for all of the people that went above and beyond to make it a success.

(5) **COUNTY MANAGER REPORT**: None.

(6) **INFORMAL COMMENTS BY THE PUBLIC**: None.

(7) **NEW SOUND AND VIDEO EQUIPMENT IN THE BOARD ROOM**: Chairman McMahan stated that he hoped those joining the meeting online were enjoying the new view and the new sound. This was an attempt by the Board and county to make sure the meetings were more accessible and that people could hear and see better.

Kelly Fuqua, IT Director stated that the previous equipment was 18 years old and they were unable to upgrade it. Also, the webcam they were running for YouTube provided poor sound and video. They installed new cameras that would view each Commissioner individually or the entire Board, as well as the entire board room.

They had new microphones, monitors, overhead speakers and a projector. They also had a new mobile solution for off-site meetings. She could not say enough about how her team had worked to get the new system in place. They had really worked hard.

Informational item.

(8) 2022 HOLIDAY SCHEDULE: As stated in the personnel policy, Mr. Adams presented the 2022 Holiday Schedule for consideration of approval:

2022 HOLIDAY SCHEDULE		
Holiday	Observance Date	Day of Week
New Year's Day	December 31, 2021	Friday
Martin Luther King Jr.	January 17	Monday
Good Friday	April 15	Friday
Memorial Day	May 30	Monday
Independence Day	July 4	Monday
Labor Day	September 5	Monday
Veterans Day	November 11	Friday
Thanksgiving	November 24, 25	Thursday, Friday
Christmas	December 23, 26, 27	Friday, Monday, Tuesday

Motion: *Commissioner Stribling moved to approve the 2022 Holiday Schedule, as presented. Commissioner Jones seconded the Motion. Motion carried by unanimous vote.*

(9) NATIONWIDE OPIOID SETTLEMENT AND DESIGNATION OF SIGNATORY: Ms. Baker stated that the Board previously adopted a resolution for North Carolina's memorandum for the opioid settlement. She presented a letter from the Attorney General's Office regarding the national settlement. Even though North Carolina decided to participate and the county had decided within North Carolina to participate, the county as a subdivision of the state, had to also approve their participation with the national settlement. The Board would also need to designate a person who would be authorized to sign on behalf of the county.

Motion: *Commissioner Deitz moved to approve participation with the National Opioid Settlement and to designate Heather Baker, County Attorney as Signatory. Commissioner Stribling seconded the Motion. Motion carried by unanimous vote.*

(10) ORDINANCE DECLARING TEMPORARY TRAFFIC REGULATION FOR THE NEW YEAR'S 5K COUNTY EVENT: Ms. Baker stated the Recreation and Parks Department had set January 2, 2022 for the annual New Year's 5K event. The NCDOT rules and regulations required that the Commissioners adopt an ordinance approving the event. There would be no road closures and no public hearing was required.

Motion: *Commissioner Jones moved to adopt the Ordinance for the New Year's Day 5K event, as presented. Commissioner Stribling seconded the Motion. Motion carried by unanimous vote.*

(11) ORDINANCE DECLARING TEMPORARY TRAFFIC REGULATION FOR THE GREENING UP THE MOUNTAINS 5K COUNTY EVENT: Ms. Baker stated the Recreation and Parks Department had set April 23, 2022 for the annual Greening Up the Mountains 5K event. The NCDOT rules and regulations required that the Commissioners adopt an ordinance approving the event. There would be no road closures and no public hearing was required.

Motion: *Commissioner Stribling moved to adopt the Ordinance for the Greening Up the Mountains 5K event, as presented. Commissioner Deitz seconded the Motion. Motion carried by unanimous vote.*

(12) CDBG CLOSEOUT RESOLUTION R21-32: Michael Poston, Planning Director, stated that this document clarified who had signatory ability on the CDBG documentation. They had to do a lot of different reports for the CDBG grant to be signed by the County Manager or the Chairman. This document stated that both the County Manager and the Chairman were authorized to sign documents on behalf of the county.

Motion: *Commissioner Deitz moved to approve Resolution R21-32, as presented. Commissioner Stribling seconded the Motion. Motion carried by unanimous vote.*

(13) PRESS CONFERENCE: None.

There being no further business, Commissioner Deitz moved to adjourn the meeting. Commissioner Jones seconded the Motion. Motion carried and the meeting adjourned at 6:19 p.m.

Attest:

Approved:

Angela M. Winchester, Clerk to Board

Brian Thomas McMahan, Chairman