

**MINUTES OF A  
RECONVENED MEETING  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
NOVEMBER 18, 2021**

The Jackson County Board of Commissioners met in a Reconvened Session on November 18, 2021, 12:00 p.m., Justice and Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Brian McMahan, Chairman  
Boyce Deitz, Vice Chair  
Mark Jones, Commissioner  
Tom Stribling, Commissioner  
Gayle Woody, Commissioner

Don Adams, County Manager  
Heather C. Baker, County Attorney  
Angela M. Winchester, Clerk to Board

Chairman McMahan called the recessed meeting of November 16, 2021, back to order.

**(1) REGISTER OF DEEDS APPOINTMENT:** Chairman McMahan shared a letter dated November 17, 2021 signed by Travis Cody Lewis, Democratic Party Chair to Brian McMahan, Board of Commissioner Chairman:

“Because the official holding that office was a Democrat and in compliance with the statutory process outlined for filling a vacancy in the office of Register of Deeds (§161-5), the Jackson County Democratic Executive Committee met on November 16, 2021, to consider a nomination to present to the county commission. The committee followed the process prescribed in its state party’s Plan of Organization (section 12.08: 2.01-2.02) in selecting the person to recommend. On its behalf I am pleased to recommend Ms. Shandra Sims as our choice to complete the term of Joe Hamilton. She was chosen by acclamation.”

Chairman McMahan stated that upon receipt of this letter of recommendation, pursuant to the General Statute and within the 30-day timeframe to submit a name for consideration, they had been brought the name of Shandra Sims to be the appointed Register of Deeds to serve out the remainder of this term. In accordance with the county’s promotion pay policy, Ms. Sims pay would be set at Grade 27, Step 24, \$73,195.78. Also, Darlene Fox, Finance Director had the Bonds for Ms. Sims that would need to be approved as well.

**Motion:** *Commissioner Woody moved to accept the recommendation to appoint Shandra Sims to serve the remainder of the term as Register of Deeds at Grade 27, Step 24, along with the Bonds. Commissioner Stribling seconded the Motion. Motion carried by unanimous vote.*

**(2) OATH OF OFFICE FOR REGISTER OF DEEDS:** Chairman McMahan administered the Oath of Office for Shandra Sims.

Ms. Sims stated it was an honor and a privilege to be in this position. She wanted to continue to serve the citizens of the county and continue with the work they had been doing.

There being no further business, Commissioner Stribling moved to adjourn the meeting. Commissioner Jones seconded the Motion. Motion carried and the meeting adjourned at 12:08 p.m.

Attest:

Approved:

---

Angela M. Winchester, Clerk to Board

---

Brian Thomas McMahan, Chairman