



# Jackson County Volunteer Application

Please print legibly and complete the entire application.  
All applications are reviewed and if a suitable opportunity is available you will be contacted.

Position Desired: <input type="checkbox"/> Volunteer <input type="checkbox"/> Internship <input type="checkbox"/> Community Service			<b>Department:</b> <small>(where you want to volunteer)</small>		
Full Legal Name: (Please Print):					
Street Address:					
City:		State:		Zip Code:	
Home Phone Number:			Cell Phone Number:		
Email Address:			Driver License Number DL State		Last 4 of SSN:
Date of Birth:	Ethnicity:    White    Black    Am. Indian    Asian/Pacific Islander <input type="checkbox"/> Other			Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Are you currently employed by Jackson County? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, in what department?					
What skills do you have that will assist you with this volunteer position? (Ex: Computer, office skills, course work, artistic/athletic abilities, experience with youth, animals, etc.)					
<b>Reference &amp; Background Information</b>					
<small>Please provide professional or personal references to include previous employers, volunteer supervisors, program instructors or other personal references.</small>					
Reference Name:		Phone:		Relationship to you:	
Reference Name:		Phone:		Relationship to you:	
Have you ever been convicted or pleaded guilty before a court for any federal, state, or municipal criminal offense? (Not including minor traffic misdemeanors) <input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, please provide details below: (Include state, county, date of offense, and details of conviction)					

**Consent to Perform Background Check:** In connection with my application and desire to engage in volunteer activities, I have been advised and I hereby consent and authorize Jackson County and its agent, at any time during or subsequent to my application process to conduct a background check that may include a criminal record check and such additional verifications and reference checks as deemed necessary. I do hereby consent to Jackson County's use of any information provided during the application process to perform the volunteer services related background check.

I agree to release, indemnify, and hold harmless Jackson County and any agency used by Jackson County with regard to any information provided by the agency. I have been informed that I will have a reasonable opportunity to clear up any mistaken information provided by the agency within a reasonable time frame established within the sole discretion of Jackson County.

Further, all volunteers are required to inform the county within five (5) days after he or she is convicted for violation of any federal or state laws. Such convictions are to be reported to his/her supervising staff member.

Jackson County will accept background checks completed by other entities for volunteer/intern positions if the entity is willing to release copy. If another entity is providing copy of completed background check, please provide the organization's name and contact person.

**Organization Name:** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Certification of Information Provided:** I hereby certify and attest that the information provided is true, correct, and complete. I understand that any falsification of information will disqualify me for volunteer/intern assignments with Jackson County.

**Acknowledgement of Workers' Compensation:** If approved as a volunteer, I hereby acknowledge that as a volunteer for Jackson County, I am not an employee of the County, but that I am covered under the County's Workers' Compensation policy unless otherwise provided for as part of malpractice/accident insurance that may be required by an educational institution. As a volunteer who is covered under Jackson County's Workers' Compensation policy, I expressly agree and acknowledge that Workers' Compensation is my exclusive remedy for any injury suffered while performing said volunteer duties, and that I cannot and will not seek to bring any other claim or actions of any type whatsoever against Jackson County, its employees, officers, agencies, other volunteers, and officials. Furthermore, I agree that should I become injured while performing services assigned as a volunteer for Jackson County, I will immediately inform my supervisor.

<b>Applicant Signature:</b>		Date:
Parent or Guardian Printed Name and Signature (if applicant is a minor):		Date:
If approved as a volunteer, we request each individual provide us with an <b>Emergency Contact:</b>		
Emergency Contact Name:		Emergency Contact Phone:
<b>For Internal Use Only</b>		
Background Check Conducted: <input type="checkbox"/> Yes <input type="checkbox"/> No		Background Findings: <b>Acceptable</b> <input type="checkbox"/> Unacceptable
Reviewed By: (Staff Signature)		Date: