



JACKSON COUNTY PERMITTING & CODE ENFORCEMENT

Land Disturbance: One-Half (1/2) or more Acres/Stormwater Installation Financial Responsibility/Ownership Form

Sylva Office: 538 Scotts Creek Rd, Suite 205, Phone: 828-586-7560 / Fax: 828-586-7563
Cashiers Office: 357 Frank Allen Road, Phone: 828-745-6850 / Fax: 828-745-6867

No person may initiate a land-disturbing activity and/or stormwater installation before this form has been completed and an acceptable erosion and sedimentation control/stormwater plan has been approved by the Jackson County Office of Permitting & Code Enforcement. If work is started without an approved permit your permit fee will be doubled.

- Please type or print, and if any question is not applicable place N/A in the blank.
- Submit three (3) copies of the plan, a narrative, and the appropriate fee; please contact our office for an accurate fee calculation before submitting paperwork. For fee calculation call 828-745-6850 or e-mail tiffanyqualls@jacksonnc.org or jamiebaumgarner@jacksonnc.org.
- A surety bond is required for any disturbance of five (5) acres or more

Part A

1. Project Name: _____ PIN _____
2. Location of land-disturbing activity/stormwater installation: (City or Township) _____, Highway/Street _____ Latitude _____ Longitude _____
3. This project will require the review of the following: Erosion Control Stormwater
Is this project within a regulated district? No Yes – District: _____
4. Approximate date work will begin onsite: _____
5. Purpose of development (**residential, commercial, industrial, etc.**) _____
6. Total acreage disturbed or uncovered (**including off-site borrow and waste areas**) _____
7. Amount of fee \$ _____ FOR OFFICE USE: Received? (initial/date) _____
8. Has an erosion & sedimentation control/stormwater plan been filed? **No Yes Enclosed**
9. Person to contact should issues arise during land-disturbing activity/stormwater installation:
Name _____ E-mail Address _____
Phone _____ Cell _____ Fax _____
10. Landowners(s) of Record (Use blank page to list additional owners) Deek Bk/Pg _____ (Provide a copy)
Name _____ Phone _____ Fax _____
Current Mailing Address _____

Part B

Company(ies) or firm(s) who are financially responsible for the land-disturbing activity (Provide a comprehensive list of all responsible parties on an attached sheet.) If the company or firm is a sole proprietorship, the name of the owner or manager may be listed as the financially responsible party.

_____	_____
Name	E-mail Address
_____	_____
Mailing Address	Street Address
_____	_____
City State Zip Code	City State Zip Code
_____	_____
Phone Number	Fax Number

Note: If the Financially Responsible Party is not the owner of the land to be disturbed, include with this form the landowner's signed and dated written consent for the applicant to submit a draft erosion and sedimentation control plan and to conduct the anticipated land disturbing activity.

1. (a) If the Financially Responsible Party is not a resident of North Carolina, please give name and street address of a North Carolina Agent.

_____ Name	_____ E-mail Address
_____ Mailing Address	_____ Street Address
_____ City State Zip Code	_____ City State Zip Code
_____ Phone	_____ Fax Number

- (b) If the Financial Responsible Party is a Partnership or other person engaging in business under an assumed name, **attach a copy of the Certificate of Assumed Name**. If the Financial Responsible Party is a Corporation, give name and street address of the Registered Agent.

_____ Name of Registered Agent	_____ E-mail Address
_____ Mailing Address	_____ Street Address
_____ City State Zip Code	_____ City State Zip Code
_____ Phone	_____ Fax Number

The above information is true and correct to the best of my knowledge and belief and was provided by me under oath. **(This form must be signed by Financially Responsible Person if an individual or his attorney-in-fact, or if not an individual, by an officer, director, partner, or registered agent with authority to execute instruments for the Financially Responsible Person).** I agree to provide corrected information should there be any changes in the information provided herein.

_____ Type or Print Name	_____ Title or Authority
_____ Signature	_____ Date

I, _____, a Notary Public of the County of _____, State of North Carolina, hereby certify that _____ appeared personally before me this day and being duly sworn acknowledged that the above form was executed by **them**.

Witness my hand and notarial seal, this _____ day of _____, 20_____.

Seal

Notary
My Commission Expires _____



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Land Disturbance: One-Half (1/2) or more Acres/Stormwater Installation
Owner Affidavit for Financially Responsible Parties

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If the Financially Responsible Party listed on the application to disturb land is not the owner of the property, this form must be completed by the property owner and submitted with the application.

Parcel Identification Number and location where land disturbance permitting is requested:

PIN _____ located at _____.

Full Printed Name

Phone Number

_____ I certify that I am the property owner of record for property mentioned above.

OR

_____ I certify that I am legally authorized to act on behalf of the firm or corporation that owns this property; owned by: _____

Printed Name of Firm or Corporation

I am appearing personally before the undersigned notary and, being duly sworn, stating that I have given my consent for a financially responsible party to submit a draft erosion and sedimentation control plan and to conduct the anticipated land disturbing activity on my property. My authorized financially responsible party will be:

Financially Responsible Party's Printed Name

Firm Name (if applicable)

Signature of Property Owner

Date

I, _____, a Notary Public of the County of _____,

State of _____, hereby certify that _____ appeared

personally before me this day and being duly sworn acknowledged that the above form was executed by them.

Witness my hand and notarial seal, this _____ day of _____, 20_____.

Signature of Notary

Seal

My Commission Expires _____

