

**MINUTES OF A  
WORK SESSION  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
APRIL 19, 2016**

The Jackson County Board of Commissioners met in a Work Session on April 19, 2016, 9:00 a.m., Justice & Administration Building, Room A227, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Brian McMahan, Chairman  
Mark Jones, Vice Chair  
Charles Elders, Commissioner  
Vicki Greene, Commissioner  
Boyce Deitz, Commissioner

Chuck Wooten, County Manager  
Angela M. Winchester, Clerk to Board  
Heather C. Baker, County Attorney

Chairman McMahan called the meeting to order.

(1) **CHAMBER OF COMMERCE UPDATE**: Julie Spiro, Executive Director, stated that in 2009 the Chamber worked to spearhead the Trout Fly Fishing Trail, which consists 15 places to fly fish in the county. They have information displayed at the Chamber and have available water resistant maps, which they have printed approximately 175,000 since its inception in 2009. In 2013, the Chamber coordinated to have Sylva, Dillsboro and Webster designated as Mountain Heritage Trout Waters, which allows anglers that do not have a license to fish for \$5.00 for three days in those designed waters. This was a great opportunity for folks who never fished before to become familiar with the sport and become a fan. They wanted to go a step further now using the credibility they had established with the Trout Fly Fishing Trail and since the county had three of the thirteen cities in North Carolina with the Mountain Heritage Trout Waters designation, they wanted the county to be named the “Trout Capital of North Carolina”. She had been working with Chairman McMahan, local businesses and fishermen on a logo for marketing the idea with hats, T-shirts and car decals, etc.

Chairman McMahan stated that the county was uniquely designed with its boundaries being high ridge tops and all the waters flowing into the basin. The GIS Department calculated the distance of all the streams, springs to the rivers and the distance around the lake shores in the county for a total of 4,600 miles of waterway. Also, looking at the number of trout stocked in the county, 92,800 per year, which is more than any other county in the state. Given all of these facts, it seemed a perfect fit for Jackson County to be named the “Trout Capital of North Carolina”. Should the Board of Commissioners be favorable, they would move forward as early as Thursday night with a Resolution to be adopted and forwarded to the General Assembly for official action. Both Representative Joe Sam Queen and Senator Jim Davis were supportive and would take the request to the senate for consideration.

**Consensus**: *Move forward with a Resolution for consideration at the April 21<sup>st</sup> regular meeting, requesting that the North Carolina General Assembly officially declare Jackson County as the Trout Capital of North Carolina.*

(2) **PUBLIC SCHOOLS**: Dr. Michael Murray, Superintendent; Dr. Kim Elliott, Assistant Superintendent; Mr. Ken Henke, Board of Education Chairman; and Gwen Edwards, Finance Director, presented Budget Planning:

- (a) Continue capital funding:
- General capital \$235,000 (day to day capital needs)
  - Technology funding \$400,000

- One to One Initiative \$320,000
- (b) Historical county appropriation:
- County appropriation for operations has not changed in the last six years (2011-2016 \$6,779,482 per year).
  - Federal funding such as the American Recovery and Reinvestment Act (ARRA) ended.
  - Local share of salaries and benefits has doubled during this time period.
- (c) Historical salary increases: The increase in the local share of salaries and benefits is not due to individual salary increases.

School Year	Salary Increases
2015-16	None (one-time bonus not subject to retirement \$750.00)
2014-15	\$500.00 (\$50 per month 10 month employees / \$41.67 per month 12 month employees)
2013-14	None
2012-13	1.20%
2011-12	None
2010-11	None
2009-10	None
2008-09	2.75% non-certified employees
2007-08	3.00% non-certified employees

- (d) Benefit Rates:
- Retirement rates increased 50%
  - Health insurance rates increased 10%

Year	Retirement	Hospitalization
2016	15.32%	\$5,471.00
2015	15.21%	\$5,378.00
2014	14.69%	\$5,285.00
2013	14.23%	\$5,192.00
2012	13.12%	\$4,931.00
2011	10.51%	\$4,929.00

(e) Potential salary increase: Current legislation has mentioned a potential salary increase of 3-5%. If this is approved, the cost to the district for locally paid positions would be \$200,000-\$340,000.

- (f) Preventative maintenance:
- Their goal was to be proactive when planning facility maintenance.
  - The number and square footage of facilities have increased causing an increase in preventative maintenance cost.
  - Preventative maintenance funding request \$75,000.
  - Examples:
    - Boiler maintenance
    - Heating and air conditioning
    - Plumbing
    - Building and grounds

- (g) Teacher assistant budget:
- State allotment 2015-16 - \$941,713
  - Local funds 2015-16 - \$300,401
  - Plans are to continue funding current teaching assistant positions.
  - If legislation reduces the state allotment, they would request county assistance to maintain the same level of support.

- (h) Teacher supplement and signing bonus:
- Requesting to continue providing a 2% supplement for certified teachers (\$422,592) with the option to use these funds in the operating budget, if necessary.

- Teacher recruitment and retention continued to be a challenge. In addition to the supplement, the district will continue to offer a \$1,000 signing bonus for new classroom teachers. In the 2015-16 school year, the cost of this incentive was \$50,000.

(i) Request summary:

- Continued operational budget funding:
  - Teacher supplement \$422,592
  - Signing bonus for classroom teachers \$50,000
  - Teacher assistant reserve
- New budget requests:
  - Preventive maintenance \$75,000
  - Potential salary increases for local paid positions \$200,000-\$340,000
- Continue capital budget funding: Yearly capital funding \$235,000
- Technology funding and One to One \$400,000 and \$320,700

*Informational item only.*

**(3) SOUTHWESTERN COMMUNITY COLLEGE:** Don Tomas, President; Cliff Stalter, Vice President for Financial and Administration Services; and Vance Davidson, Board of Trustees Member, presented Budget Request for 2016-2017:

(a) Operating funds – requested, appropriated and estimated/actual:

	<b>15-16</b>	<b>14-15</b>	<b>13-14</b>
Requested	\$1,897,481	\$2,145,474	\$1,963,234
Appropriated	\$1,897,481	\$1,776,460	\$1,606,460
Estimate/Actual	\$1,907,891	\$1,843,387	\$1,756,326

(b) Operating budget requested 2016-17 – total request \$1,940,028:

- Salaries and fringes \$975,460
- Security \$130,000
- Utilities \$462,307
- Insurance P&C and Emp. Life \$79,400
- Repairs and maintenance \$180,900
- Miscellaneous \$43,894
- Transportation \$48,067
- Firing range \$20,000

(c) Assumptions:

- Retirement and health care estimated to increase by 3%
- 3% salary increase
- Added budget for firing range of \$20,000
- Added an additional \$5,000 for legal expenses

(d) Employment metrics: SCC is below state guidelines for maintenance and custodial employee/salary and fringes:

	<b>Employees</b>		<b>Dollars</b>		
	<b>SCC</b>	<b>UNC System State Guideline</b>	<b>SCC</b>	<b>UNC System State Guideline</b>	<b>Below State Guideline</b>
Maintenance Personnel	9	14	\$418,283	\$652,793	(\$234,510)
Custodial Personnel	10.5	13	\$418,948	\$462,856	(\$43,908)
Total	19	27	\$837,231	\$1,115,649	(\$278,418)

(e) Capital funds – requested, appropriated and estimated/actual:

	<b>15-16</b>	<b>14-15</b>	<b>13-14</b>
Requested	\$359,361	\$991,817	\$151,817
Appropriated	\$359,361	\$216,817	\$151,817
Estimate/Actual	\$359,250	\$216,817	\$132,667

(f) Capital – total reserve 16/17 \$1,405,670:

- Renovate Summit Building, HVAC and Welding \$482,000
- Site improvements \$223,670
- New Maintenance Building \$700,000

(g) Capital request details:

Replace Windows - Balsam	\$16,000
Add Sprinkler System - Balsam	\$90,100
Replace HVAC DX Condensers - Founders	\$28,200
Additional HVAC for Dehumidification - Library	\$37,500
Bradford Sidewalk	\$19,870
Bradford Bathroom Renovation	\$32,000
<b>Subtotal - Ongoing Capital Request</b>	<b>\$223,670</b>
Maintenance Building - Replacement	\$700,000
Summit Renovations	\$482,000
<b>Subtotal - New Building and Renovation</b>	<b>\$1,182,000</b>
<b>Total Capital Request</b>	<b>\$1,405,670</b>

(h) Five year deferred maintenance plan: Summary of five year maintenance plan:

- 2016-17 \$1,405,670
- 2017-18 \$22,139,500
- 2018-19 \$1,873,300
- 2019-20 \$5,067,100
- 2020-21 \$1,377,700
- 2021-22 \$1,381,000
- 

<b>Project</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>Total</b>
Replace windows - Balsam	\$16,000						\$16,000
Replace boiler - Balsam		\$84,000					\$84,000
Add sprinkler system - Balsam	\$90,100						\$90,100
Replace HVAC chiller - Bradford				\$349,000			\$349,000
Replace windows - Bradford					\$20,400		\$20,400
Re-grade and asphalt alleyway					\$14,500		\$14,500
Replace HVAC DX - Founders	\$28,200						\$28,200
Add sprinkler system - Founders					\$118,000		\$118,000
Replace obsolete lighting - Library		\$40,500					\$40,500
Add sprinkler system - Library				\$55,100			\$55,100
Re-carpet facility - Library		\$65,000					\$65,000
Add'l HVAC for dehumid. - Library	\$37,500						\$37,500
Maintenance building - replacement	\$700,000						\$700,000
Mechanical HVAC renov. - Oaks		\$532,500					\$532,500
Add sprinkler system - Oaks					\$118,700		\$118,700
Expand electrical capacity - Oaks		\$103,500					\$103,500
Replace 7 condens. units - Summit			\$42,300				\$42,300
Support / re-grade area for parking					\$37,900		\$37,900
Asphalt and curbing allowance					\$68,200		\$68,200
Sidewalk - Bradford	\$19,870						\$19,870
Bathroom renovation - Bradford	\$32,000						\$32,000
Renovations - Summit	\$482,000						\$482,000
New Health Science building		\$16,314,000					\$16,314,000

<b>Project</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>Total</b>
Renovations - Balsam			\$5,000,000				\$5,000,000
Renovations - Oaks			\$1,831,000				\$1,831,000
Addition - Library				\$4,663,000			\$4,663,000
Renovation - Holt					\$1,000,000		\$1,000,000
Office addition						\$1,006,000	\$1,006,000
Kitchen addition - Burrell						\$375,000	\$375,000
<b>TOTAL</b>	<b>\$1,405,670</b>	<b>\$17,139,500</b>	<b>\$6,873,300</b>	<b>\$5,067,100</b>	<b>\$1,377,700</b>	<b>\$1,381,000</b>	<b>\$33,244,270</b>

(i) Summary:

	<b>15-16 Appropriation</b>	<b>15-16 Estimate</b>	<b>16-17 Request</b>
Operations	\$1,897,481	\$1,907,897	\$1,940,028
Capital	-	-	-
Ongoing	\$359,361	\$359,250	\$223,670
New Building and Renovation	-	-	\$1,182,000
Total Operations and Capital	\$2,256,842	\$2,267,147	\$3,345,698

*Informational item only.*

(4) **FIRE TAX – CASHIERS FIRE DEPARTMENT:** Chief Randy Dillard presented:

	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>
<b>BUILDING</b>		
Utilities (lights, gas)	\$20,000	\$20,000
Telephone	\$6,000	\$7,000
Building maintenance/repairs	\$25,000	\$25,000
Dept. custodial supplies/meals	\$10,000	\$10,000
<b>ALL VEHICLES</b>		
Fuel	\$22,000	\$22,000
Maintenance	\$44,000	\$44,000
<b>RADIO MAINTENANCE</b>	\$10,000	\$10,000
<b>SPECIAL EQUIPMENT</b>		
Uniforms	\$7,600	\$15,000
Fire Equipment	\$90,000	\$60,700
Equipment maintenance	\$11,000	\$11,000
<b>EMPLOYMENT EXPENSES</b>		
Salary and wages	\$285,000	\$293,700
Social Security contribution 6.2%	\$17,670	\$18,023
Medicare Tax 1.45%	\$4,132	\$4,215
Retirement 4%	\$11,400	\$11,628
Health Insurance	\$64,900	\$69,000
Paid holidays	\$7,260	\$7,405
Unemployment Insurance	\$5,472	\$5,581
Part-time employee	\$21,780	\$22,215
Over-time	\$39,135	\$39,573
<b>INSURANCE</b>		
Building	\$10,000	\$10,000
Vehicles	\$20,000	\$22,000
Workers Compensation	\$11,075	\$11,075
<b>DEBT SERVICE</b>		
Vehicles	\$220,790	\$226,155
Building	\$12,000	\$12,000
Air Packs		\$32,443
<b>MISCELLANEOUS</b>		
Grants	\$10,000	\$10,000
Professional Services (legal, acct)	\$20,000	\$15,000
Training/Travel/Seminars	\$12,000	\$12,000

	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>
Fund raiser supplies/expense	\$5,000	\$2,000
Volunteer pay per call	\$15,000	\$15,000
Office supplies	\$7,000	\$5,000
	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>
Dues/Retirement Volunteers	\$4,500	\$5,000
New Pick-up	\$50,000	\$40,000
CAPITAL OUTLAY	\$14,000	
RESERVE FUNDS		
<b>TOTAL EXPENDITURES</b>	<b>\$1,113,714</b>	<b>\$1,113,713</b>

*Informational item only.*

**(5) FIRE TAX – TOWN OF HIGHLANDS:** Chief Ryan Gearhart presented:

<b>Expenditures</b>	<b>FY14-15 Actual</b>	<b>FY 15-16 Budget</b>	<b>FY 15-16 Actual to 03/31/16</b>	<b>FY 15-16 Projected to end year</b>	<b>FY 16-17 Request</b>
Salaries - full-time	\$77,951	\$98,000	\$70,457	\$95,482	\$100,000
Salaries - station calls	\$13,988	\$7,500	\$6,210	\$7,300	\$7,500
Overtime	\$6,486	\$1,000	-	-	\$1,000
Fire call payments	\$38,610	\$35,000	\$16,470	\$33,000	\$35,000
FICA	\$9,994	\$11,000	\$6,935	\$10,500	\$11,000
Retirement	\$7,851	\$7,000	\$6,544	\$9,300	\$10,000
401K	-	-	-	-	-
Health Insurance	\$17,092	\$20,000	\$10,268	\$13,530	\$20,000
Unemployment Tax	\$2,007	\$1,000	\$219	\$219	\$1,000
Workers Comp Ins	\$5,642	\$7,000	\$5,777	\$5,777	\$7,000
Property/Liability Ins	\$24,886	\$29,000	\$27,402	\$28,107	\$30,000
Training	\$4,956	\$6,000	\$2,867	\$4,000	\$10,000
Uniforms/turn-out gear	\$6,370	\$21,000	\$18,496	\$21,000	\$21,000
Office supplies	-	-	-	-	-
Operating supplies	\$8,562	\$17,000	\$11,428	\$15,500	\$17,000
Dues & subscriptions	\$841	\$1,300	\$3,201	\$4,000	\$5,500
Miscellaneous Expense	\$12,894	\$11,000	\$6,604	\$10,000	\$11,000
Phone/Internet	\$2,879	\$2,993	\$1,314	\$2,500	\$3,000
Utilities (electric, water, sewer)	\$6,000	\$10,000	\$6,532	\$8,500	\$10,000
Heating fuel	\$2,248	\$10,000	\$1,925	\$3,100	\$10,000
Gas/diesel/lube for vehicles	\$8,748	\$10,000	\$3,117	\$4,200	\$10,000
Repairs/maintenance vehicles	\$18,060	\$12,000	\$7,859	\$14,200	\$15,000
Repairs/maintenance equipment	\$26,510	\$17,000	\$7,852	\$16,500	\$33,000
Repairs/maintenance buildings	\$4,838	\$15,000	\$2,203	\$6,000	\$15,000
Non-capital equip. (less than \$5K)	-	-	-	-	-
Capital equipment (more than \$5K)	\$132,574	\$45,000	\$43,200	\$43,200	\$10,000
Capital improvements (more than 5K)					
Loan payments					
Architectural services					\$20,000
<b>TOTALS</b>	<b>\$439,986</b>	<b>\$394,793</b>	<b>\$266,880</b>	<b>\$355,915</b>	<b>\$413,000</b>

*Informational item only.*

**(6) PUBLIC SCHOOLS CAPITAL PROJECTS:** Mr. Wooten presented County Public Schools Capital Plan:

<b>Expenditures</b>					
<b>Project Description</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
SMHS severe leak	\$215,000				
SCS breaker (failed 3/9)	\$10,366				
Bus garage lift (failed 3/16)	\$9,000				
SMHS HVAC cafeteria (failed 3/18)	\$30,000				
FV Commons roof	\$215,680				
FV Gym roof	\$190,000				
SME HVAC engineering fees	\$4,450				
FV reroof administration	\$140,440				
<b>Project Description</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
BR reroof cafeteria	\$83,400				
SCS breaker (failed 3/9)	\$8,725				
SMHS reroof shop, office, principal	\$105,707				
SME partial HVAC	\$479,050				
Connection to tribal sewer	\$134,000				
SMHS reroof bldgs B, C, D	\$555,600				
BR replace water tower	\$260,000				
SMHS HVAC building C	\$227,040				
BR HVAC	\$385,200				
BR Gym	\$202,000				
SME remaining HVAC	\$509,550				
BREC metal roof repair	\$50,000				
SMHS reroof cafeteria		\$212,000			
SMHS HVAC B, A east, A north, A		\$529,760			
FV A building roof		\$125,440			
FV C building roof		\$125,440			
FV D building roof		\$125,440			
FV repair 2 leaks in kindergarten wing		\$54,000			
SMHS building A north roof		\$186,240			
SME special projects building roof		\$80,000			
BR reroof bldgs A, B, C		\$430,860			
SMHS boiler/chiller plant for D, E, Sci		\$600,000			
SMHS locker rm heat/air - aux gym		\$520,000			
CVS HVAC		\$1,200,000			
BR complete grading /paving		\$279,000			
Emergency reserve		\$375,307			
Testing/fees/contingency	\$341,305				
Softball field	\$650,000				
Field lighting	\$250,000				
SMHS softball/baseball bleachers		\$275,000			
Repay county fund balance	\$4,156,513	\$4,843,487			
Contingency	\$49,571	\$803,162	\$845,541	\$1,020,454	\$1,151,954
Debt service		\$349,768	\$749,502	\$746,502	\$749,502
<b>TOTAL EXPENDITURES</b>	<b>\$9,262,597</b>	<b>\$11,114,904</b>	<b>\$1,595,043</b>	<b>\$1,766,956</b>	<b>\$1,901,456</b>
<b>Revenues</b>					
	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Article 40, 42 sales tax	\$949,571	\$1,427,930	\$1,595,043	\$1,766,956	\$1,901,456
County fund balance	\$4,156,513	\$4,843,487			
Loan proceeds	\$4,156,513	\$4,843,487			
<b>TOTAL REVENUES</b>	<b>\$9,262,597</b>	<b>\$11,114,904</b>	<b>\$1,595,043</b>	<b>\$1,766,956</b>	<b>\$1,901,456</b>

Chairman McMahan stated he wanted to see the master plan for Smoky Mountain High School completed. Various boards had worked to complete different phases of the plan and now they were down to the final phases.

*Informational item only.*

**(7) EMS / HARRIS REGIONAL HOSPITAL:** Steve Heatherly, President and CEO; Matt Seagroves, CFO; and Matthew Burrell, Director of EMS, presented Budget Proposal Jackson County Emergency Services:

**(a) Staffing:**

- Two 24 hour units – one stationed in Sylva, one in Cullowhee
- One prime time unit – 9am to 9pm stationed in Sylva
- One quick response vehicle staffed with supervisory 7am to 7pm
- Full crew on call 9pm to 7 am
- 39 employees – 22 full-time (1 manager, 2 supervisors, 4 paramedic field training officers, 13 paramedics, 1 EMT, 1 EMT-B); 17 PRN (13 paramedics, 4 EMT-B).

**(b) Harris EMS annual call volume:**

	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
911 calls	3,248	3,543	3,480	3,761	3,856	924
Non-911 transports	1,124	894	900	1,102	1,236	316
Stand by calls	163	128	141	125	126	20
Total calls	4,535	4,565	4,521	4,988	5,218	1,260

**(c) EMS Fleet:**

<b>Truck Number</b>	<b>Year/Make/Model</b>	<b>Mileage</b>
150	2012 Ford Expedition	38,553
151	2008 Ford F-450	179,553
152	2010 Chevy Express G4500	182,800
153	2010 Chevy Express G4500	185,053
154	2011 Ford F-450	140,756
155	2015 Chevy Silverado 4500	38,757
156	Out of service	
157	2015 Chevy Silverado 4500	40,227

**(d) Harris Regional Hospital EMS 2016 Budget:**

<b>Revenue</b>	<b>2016 Budget</b>	<b>2015 Actual</b>	<b>Comments</b>
Gross patient service revenue	\$3,162,596	\$2,997,513	
Contractual adjustments	(\$1,771,228)	(\$1,687,322)	
Bad debt	(\$308,621)	(\$355,133)	
Net patient service revenue	\$1,082,747	\$955,058	
Jackson County subsidy	\$593,118	\$587,303	
<b>NET REVENUE</b>	<b>\$1,675,865</b>	<b>\$1,542,361</b>	
<b>Expenses</b>			
Salaries & wages	\$1,344,887	\$1,098,557	
Employee benefits	\$239,523	\$195,652	
Supplies	\$50,036	\$47,740	
Professional fees	\$189	\$158	
Contract services	\$10,854	\$11,143	Lawn maintenance/dish network/shred/cleaning
Repairs / maintenance	\$97,544	\$106,235	On-going ambulance repairs
Depreciation	\$147,000	\$153,148	
Rents / leases	\$466,682	\$12,750	\$37,800 per month for trucks/bldg lease (Webster)
Utilities	\$81,138	\$77,311	Electricity/water/phone/gas



<b>Revenue</b>	<b>2016 Budget</b>	<b>2015 Actual</b>	<b>Comments</b>
Non-income taxes	\$48,050	-	All taxes were recorded on the hospital
Marketing / advertising	\$204	-	All marketing expenses recorded on the hospital
Other	\$5,416	\$3,930	Education/development/seminars/travel
<b>TOTAL EXPENSES</b>	<b>\$2,491,523</b>	<b>\$1,706,624</b>	
<b>PROFIT (LOSS)</b>	<b>(\$815,658)</b>	<b>(\$164,263)</b>	

(e) Summary:

- Harris and Jackson County have enjoyed a longstanding and mutually beneficial relationship.
- Over the years, there had been changes to the economics of EMS operations related to staffing, salaries and equipment replenishment.
- Their request was to enter into a new agreement effective July 1<sup>st</sup> at an annual subsidy rate of \$1,408,776 with an annual review and true-up based on financial performance.

*Informational item only.*

**(8) GLENVILLE-CASHIERS EMS:** Jeremy Stewart, Director, stated the Glenville-Cashiers Rescue EMS budget 2016-2021 was for two in-house crews 24/7, pay increase matching surrounding counties and one ambulance remount. Call volume had increased the need for two crews as they logged 891 calls for 2015 with projected calls for 2016 at 1,000. If calls stayed at a steady increase they could be at 1,600 calls by 2020. Fatigue was their main issue, for example, Shift A worked a four day week and were on duty for 40 hours that week and on call for 56 hours, potentially working 96 hours in four days. They were looking at going to a 24/72 schedule. Their budget for 2016-2021 was \$1,010,000 per year with a 2% increase each year. Income for 2015 was \$181,702.08 with a project income for 2016 of \$200,000. They wanted that money to go towards their budget, but do not want to take over billing.

- Current starting pay for a paramedic was \$14.50, maxing out at \$16.20.
- Proposed starting pay was \$16.00 with a max of \$18.00.
- Capital outlay FY 16-17 remount unit 552 Dodge ambulance, estimated cost \$100,000

<b>Operating</b>	<b>Budget FY 15-16</b>	<b>FY 15-16 Actual</b>	<b>Budget FY16-17</b>	<b>Budget FY 17-18</b>	<b>Budget FY 18-19</b>	<b>Budget FY 19-20</b>	<b>Budget FY 20-21</b>
Payroll	\$425,000	\$480,000	\$591,000	\$602,820.00	\$614,876.40	\$627,173.93	\$639,717.41
Taxes	\$35,000	\$37,341	\$75,000	\$76,500.00	\$78,030.00	\$79,590.60	\$81,182.41
Insurance	\$76,000	\$62,902	\$150,000	\$153,000.00	\$156,060.00	\$159,181.20	\$162,364.82
Medical supplies	\$25,000	\$33,000	\$43,000	\$43,860.00	\$44,737.20	\$45,631.94	\$46,544.58
Fuel/maintenance	\$20,000	\$15,160	\$20,000	\$20,400.00	\$20,808.00	\$21,224.16	\$21,648.64
Overtime	\$50,000	\$61,664	\$111,000	\$113,220.00	\$115,484.40	\$117,794.09	\$120,149.97
Office supplies			\$9,000	\$9,180.00	\$9,363.60	\$9,550.87	\$9,741.89
Utilities			\$11,000	\$11,220.00	\$11,444.40	\$11,673.29	\$11,906.75
<b>TOTAL EXPENSES</b>	<b>\$631,000</b>	<b>\$690,067</b>	<b>\$1,010,000</b>	<b>\$1,030,200.00</b>	<b>\$1,050,804.00</b>	<b>\$1,071,820.08</b>	<b>\$1,093,256.48</b>

Commissioner Greene requested more information regarding their call volume, etc.

Commissioner Jones requested that Todd Dillard, Emergency Management Director, attend their next work session to provide more information.

*Informational item only.*

**(9) BOARD OF ELECTIONS:** Doug Cody, Chair; Steve Foster, Board Member; and Lisa Lovedahl-Lehman, Director, presented 2016-17 budget, which was considered by the Board of Elections and unanimously approved on April 01, 2016:

(a) FY 2016-17 Requested Budget:

<u>Description</u>	<u>FY 2014-15 Budget</u>	<u>FY 2015-16 Budget</u>	<u>FY 2015-16 Actual</u>	<u>FY 2015-16 Remaining</u>	<u>FY 2016-17 Requested</u>
Salaries / wages	\$117,380.45	\$125,437.00	\$76,981.83	\$48,455.17	\$154,306.00
Board member expense	\$3,970.00	\$3,970.00	\$3,557.81	\$412.19	\$7,245.00
Social Security Contributions	\$8,851.08	\$8,839.00	\$5,111.02	\$3,727.98	\$8,048.00
Retirement Expense	\$8,143.00	\$9,005.00	\$5,134.19	\$3,870.81	\$9,303.00
Hosp. Insurance	\$27,609.00	\$27,609.00	\$15,574.24	\$12,034.76	\$27,610.00
Retiree Insurance	\$7,283.00	\$7,283.00	\$7,283.00	-	\$9,585.00
Unemployment Insurance	\$547.59	\$651.00	\$485.94	\$165.06	\$669.00
Workman's Compensation	\$571.00	\$571.00	\$531.61	\$39.39	\$571.00
Medicare Tax	\$2,072.37	\$2,393.00	\$1,195.31	\$1,197.69	\$1,861.00
Election Expense	\$87,032.00	\$110,744.00	\$11,508.31	\$98,593.39	\$114,609.00
Office supplies/material	\$7,350.00	\$6,900.00	\$3,210.00	\$3,689.16	\$12,400.00
Travel	\$6,909.00	\$6,809.00	\$5,419.15	\$1,389.85	\$12,209.00
Telephone	\$7,700.00	\$7,100.00	\$3,165.05	\$3,934.95	\$9,320.00
Postage	\$6,000.00	\$6,000.00	\$1,705.65	\$4,294.35	\$6,000.00
Repairs/Maintenance Equip	\$32,900.00	\$35,400.00	\$33,175.10	\$2,224.90	\$1,040,400.00
Contracted services	\$27,700.00	\$38,000.00	\$639.93	\$37,360.07	\$29,580.00
One Stop Absentee voting	\$21,310.00	\$35,540.00	\$9,217.93	\$26,322.07	\$41,319.00
Insurance - Professional	\$500.00	\$500.00	\$500.00	-	\$500.00
Capital outlay - equip	\$3,047.00	-	-	-	\$10,255.00
<b>TOTAL ELECTIONS</b>	<b>\$376,875.38</b>	<b>\$432,751.00</b>	<b>\$184,396.91</b>	<b>\$247,711.79</b>	<b>\$1,495,790.00</b>

(b) Election Revenues:

<u>Description</u>	<u>FY 2014-15 Budget</u>	<u>FY 2015-16 Budget</u>	<u>FY 2015-16 Actual</u>	<u>FY 2015-16 Remaining</u>	<u>FY 2016-17 Requested</u>
Board of Election fees	\$1,000.00	\$1,000.00	\$813.00	\$187.00	\$1,000.00
Municipal reimbursement	-	\$5,500.00	-	\$5,500.00	-
<b>TOTAL ELECTION REVENUES</b>	<b>\$1,000.00</b>	<b>\$6,500.00</b>	<b>\$813.00</b>	<b>\$5,687.00</b>	<b>\$1,000.00</b>

*Informational item only.*

(10) **FONTANA REGIONAL LIBRARY:** Tracy Fitzmaurice, Librarian, presented the Public Library Budget FY2016-17 proposal:

<u>Revenues</u>	<u>Jackson</u>	<u>ACCCL</u>	<u>Rover</u>	<u>Total</u>	<u>Last Year</u>
Gifts / donations	\$500	\$1,500	-	\$2,000	\$2,000
Friends of the Library	\$36,000	\$35,000	-	\$71,000	\$71,000
Universal Service Refund	-	\$528	-	\$528	\$528
Municipal grants	\$5,000	-	-	\$5,000	\$5,000
County grants	\$807,712	\$254,910	\$14,000	\$1,076,622	\$1,015,831
Fines and fees	\$18,000	\$9,000	-	\$27,000	\$27,000
Replacements	\$1,500	\$450	-	\$1,950	\$1,950
Appropriated funds*	\$10,000	\$10,000	-	\$20,000	\$26,000
<b>TOTAL REVENUES</b>	<b>\$878,712</b>	<b>\$311,388</b>	<b>\$14,000</b>	<b>\$1,204,100</b>	<b>\$1,149,309</b>
<u>Expenditures</u>	<u>Jackson</u>	<u>ACCCL</u>	<u>Rover</u>	<u>Total</u>	<u>Last Year</u>
Salaries	\$497,971	\$147,982	\$5,000	\$650,953	\$620,823
FICA	\$38,095	\$11,321	\$500	\$49,916	\$47,688
Group Insurance	\$157,472	\$32,351	\$3,000	\$192,823	\$185,767
Retirement	\$32,441	\$9,673	\$500	\$42,614	\$41,605
401K match	\$1,862	\$760	-	\$2,622	\$1,050
<b>Personnel Subtotal</b>	<b>\$727,841</b>	<b>\$202,087</b>	<b>\$9,000</b>	<b>\$938,928</b>	<b>\$896,933</b>
Books	\$40,000	\$28,000	\$1,000	\$69,000	\$69,000
Periodicals	\$4,200	\$5,000	-	\$9,200	\$9,500
Audiovisuals	\$12,000	\$11,000	-	\$23,000	\$23,000
Microforms	\$70	-	-	\$70	\$70
Electronic resources	\$10,000	\$3,400	-	\$13,400	\$13,500
Processing materials	\$4,000	\$3,000	-	\$7,000	\$7,130

<b>Expenditures</b>	<b>Jackson</b>	<b>ACCCL</b>	<b>Rover</b>	<b>Total</b>	<b>Last Year</b>
<b>Collection Materials Subtotal</b>	<b>\$70,270</b>	<b>\$50,400</b>	<b>\$1,000</b>	<b>\$121,670</b>	<b>\$122,200</b>
Telephone	\$4,000	\$1,900	-	\$5,900	\$5,122
Postage	\$700	\$300	-	\$1,000	\$1,000
Outreach	\$500	\$500	-	\$1,000	\$1,000
Marketing	\$800	\$900	-	\$1,700	\$1,400
Advertising	\$400	\$300	-	\$700	\$1,100
Training	\$2,000	\$1,000	-	\$3,000	\$3,000
Travel	\$2,000	\$2,000	-	\$4,000	\$6,000
Profess Assoc dues	\$700	\$700	-	\$1,700	\$1,700
Repair/maintenance bldgs	\$500	\$1,000	-	\$1,500	\$1,500
Repair/maintenance equip	\$20,000	\$11,000	-	\$31,000	\$28,000
Maintenance of vehicles	\$600	-	\$3,000	\$3,600	\$2,000
<b>Revenues</b>	<b>Jackson</b>	<b>ACCCL</b>	<b>Rover</b>	<b>Total</b>	<b>Last Year</b>
Automotive supplies	\$1,100	-	\$1,000	\$2,100	\$1,750
Supplies	\$5,000	\$4,000	-	\$9,000	\$7,000
Building rent	\$1	\$1	-	\$2	\$2
Contracted / Prof services	\$800	\$250	-	\$1,050	\$750
Insurance	\$6,300	\$3,200	-	\$9,500	\$9,510
Miscellaneous	\$200	\$600	-	\$800	\$708
Equip non-capital	\$5,000	\$7,500	-	\$12,500	\$5,000
Software	\$100	\$100	-	\$200	\$200
Programs	\$10,000	\$4,500	-	\$14,500	\$14,500
Telecommunications	\$8,000	\$7,200	-	\$15,200	\$14,824
ILS License	\$1,900	\$1,650	-	\$3,550	\$4,110
<b>Operating Expenses Subtotal</b>	<b>\$70,601</b>	<b>\$48,901</b>	<b>\$4,000</b>	<b>\$123,502</b>	<b>\$110,176</b>
<b>Contingency</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>-</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$878,712</b>	<b>\$311,388</b>	<b>\$14,000</b>	<b>\$1,204,100</b>	<b>\$1,149,309</b>

*Informational item only.*

**(11) FIRE DEPARTMENTS AND RESCUE SQUADS:** Mr. Wooten presented FY 2016-17 Requested Budget:

<b>Description</b>	<b>FY 2014-15 Budget</b>	<b>FY 2015-16 Budget</b>	<b>FY 2015-16 Actual</b>	<b>FY 2015-16 Remaining</b>	<b>FY 2016-17 Requested</b>
Salaries / wages	\$199,525.90	\$195,994.00	\$121,581.73	\$74,412.27	\$199,897.00
Social security contrib	\$11,601.16	\$12,152.00	\$7,016.05	\$5,135.95	\$12,394.00
Retirement Expense	\$16,040.00	\$13,857.00	\$10,471.87	\$3,385.01	\$14,493.00
Retirement Exp. Stat	\$22,560.00	\$22,560.00	\$11,880.00	\$10,680.00	\$22,560.00
Hosp. Insurance	\$58,094.00	\$55,218.00	\$33,980.16	\$21,237.84	\$55,218.00
Unemploy Insurance	\$1,024.08	\$1,302.00	\$576.68	\$725.32	\$1,338.00
Workman's Comp	\$7,951.00	\$6,788.00	\$6,319.70	\$468.30	\$7,128.00
Medicare Tax	\$3,294.74	\$2,842.00	\$1,640.88	\$1,201.12	\$2,899.00
Volunteer appreciation	\$5,600.00	\$5,600.00	-	\$5,600.00	\$5,600.00
Uniforms	\$2,500.00	\$2,500.00	\$987.85	\$1,512.15	\$2,500.00
Cashiers Fire employee	\$35,965.00	-	-	-	-
Cashiers Fire Dept	\$157,136.00	-	-	-	-
Cullowhee Fire Dept	\$125,774.00	\$128,289.00	\$96,216.75	\$32,072.25	\$130,855.00
Sylva Fire Dept	\$107,806.00	\$109,962.00	\$82,471.50	\$27,490.50	\$112,162.00
Canada Fire Dept	\$89,839.00	\$91,636.00	\$68,727.00	\$22,909.00	\$93,469.00
Savannah Fire Dept	\$107,806.00	\$109,962.00	\$82,471.50	\$27,490.50	\$112,162.00
Balsam Fire Dept	\$107,806.00	\$109,962.00	\$82,201.50	\$27,760.50	\$112,162.00
Qualla Fire Dept	\$107,806.00	\$109,962.00	\$82,836.36	\$27,125.64	\$112,162.00
Highlands Fire Dept	\$7,187.00	-	-	-	-
Qualla bldg pmt	\$62,382.00	\$62,382.00	\$31,190.52	\$31,191.48	\$62,382.00
Balsam Subst bldg pmt	\$57,131.00	\$57,131.00	\$57,130.88	\$0.12	\$57,131.00
Savannah bldg pmt	\$19,552.00	\$19,552.00	\$19,551.25	\$0.75	\$19,552.00
Savannah Subst bldg pmt	\$179,068.00	\$171,993.00	\$86,438.33	\$85,554.67	\$171,993.00
Cullowhee Fire Dept A/E	\$17,275.00	-	-	-	-

<b>Description</b>	<b>FY 2014-15 Budget</b>	<b>FY 2015-16 Budget</b>	<b>FY 2015-16 Actual</b>	<b>FY 2015-16 Remaining</b>	<b>FY 2016-17 Requested</b>
Savannah Fire Site Stud	-	\$1,500.00	\$1,025.00	\$475.00	-
Honor Guard	\$1,500.00	\$1,500.00	-	\$1,500.00	\$1,500.00
Fire prevention poster	\$325.00	-	-	-	-
Future bldg pmt	-	\$209,115.00	-	\$209,115.00	\$209,115.00
<b>TOTAL FIRE</b>	<b>\$1,512,548.88</b>	<b>\$1,501,759.00</b>	<b>\$884,715.51</b>	<b>\$617,043.49</b>	<b>\$1,518,672.00</b>

*Informational item only.*

**(12) SHERIFF'S DEPARTMENT:** Sheriff Chip Hall, Major Shannon Queen and Captain John Buchanan presented the FY 2016-17 Budget Requests:

<b>Description</b>	<b>FY 2014-15 Budget</b>	<b>FY 2015-16 Budget</b>	<b>FY 2015-16 Actual</b>	<b>FY 2015-16 Remaining</b>	<b>FY 2016-17 Requested</b>
<b>TOTAL REVENUES</b>	<b>\$707,166.77</b>	<b>\$721,712.00</b>	<b>\$101,124.59</b>	<b>\$620,587.41</b>	<b>\$873,247.00</b>
<b>Description</b>	<b>FY 2014-15 Budget</b>	<b>FY 2015-16 Budget</b>	<b>FY 2015-16 Actual</b>	<b>FY 2015-16 Remaining</b>	<b>FY 2016-17 Requested</b>
<b>EXPENDITURES</b>					
Salaries / wages	\$2,096,488.65	\$2,172,337.00	\$1,323,382.41	\$848,954.59	\$2,188,003.99
On call compensation-DE	\$10,400.00	\$10,400.00	\$6,302.86	\$4,097.14	\$10,400.00
Salaries / wages overtime	-	\$50,000.00	\$23,226.02	\$26,773.98	\$50,000.00
Social Security contributions	\$132,770.36	\$138,430.00	\$80,159.99	\$58,270.01	\$139,401.00
Retirement expense	\$307,272.00	\$352,205.00	\$239,685.88	\$112,519.12	\$376,391.00
Hosp. Insurance	\$469,355.00	\$487,761.00	\$287,952.02	\$199,808.97	\$487,761.00
Retiree Insurance	\$57,681.00	\$61,515.00	\$61,515.00	-	\$61,515.00
Unemp. Insurance	\$9,740.46	\$11,501.00	\$5,047.89	\$6,453.11	\$11,819.00
Workman's Comp.	\$69,060.00	\$69,060.00	\$64,295.62	\$4,764.38	\$69,060.00
Medicare Tax	\$31,051.29	\$32,375.00	\$18,746.81	\$13,628.19	\$32,602.00
Employee appreciation	\$3,012.77	\$3,200.00	\$3,118.07	\$81.93	\$3,200.00
Drug testing	\$4,500.00	\$700.00	\$405.00	\$295.00	\$3,000.00
Uniforms	\$22,500.00	\$24,500.00	\$27,434.87	(\$3,892.00)	\$30,000.00
Certification / training	\$28,000.00	\$28,000.00	\$19,065.51	\$8,934.49	\$28,000.00
Supplies / materials	\$32,390.00	\$30,000.00	\$16,686.55	\$13,169.38	\$30,000.00
Vehicle supplies	\$144,807.00	\$140,477.00	\$64,301.28	\$76,175.72	\$140,477.00
Supplies - special	\$5,000.00	\$6,000.00	\$2,719.78	\$3,280.22	\$6,000.00
Supplies - shop w/ cop	-	\$5,800.00	\$9,074.17	(\$3,274.17)	\$5,800.00
Canine supplies / needs	\$16,500.00	\$16,500.00	\$2,481.57	\$14,018.43	\$16,500.00
Travel	\$6,000.00	\$7,000.00	\$1,294.53	\$5,705.47	\$7,000.00
Telephone	\$41,200.00	\$39,500.00	\$27,130.25	\$12,369.75	\$42,000.00
Postage	\$2,460.00	\$3,000.00	\$2,462.24	\$537.76	\$4,000.00
Repairs / maintenance equip	\$2,000.00	\$2,000.00	\$2,685.50	(\$685.50)	\$2,000.00
Repairs / maintenance vehicle	\$55,977.00	\$59,590.56	\$54,389.69	\$5,200.87	\$59,590.56
Other repairs / maintenance	\$1,500.00	\$1,500.00	-	\$1,500.00	\$1,500.00
Legal advertising	\$1,000.00	\$1,000.00	\$555.60	\$444.40	\$1,000.00
Training / certification	-	\$5,000.00	\$510.00	\$4,490.00	\$5,000.00
Contracted services	\$57,910.00	\$60,000.00	\$39,187.89	\$20,812.11	\$75,600.00
Contracted services DA	\$6,115.00	\$6,000.00	\$1,360.50	\$4,639.50	\$6,000.00
ABC rehab / education pro	\$3,500.00	-	-	-	-
Insurance - vehicle	\$45,000.00	\$45,000.00	\$45,000.00	-	\$45,000.00
Insurance - professional	\$13,000.00	\$38,000.00	\$13,283.00	\$24,717.00	\$38,000.00
Dues / subscriptions	\$3,000.00	\$3,000.00	\$1,241.34	\$1,758.66	\$3,000.00
Capital outlay - motor vehicle	\$190,315.19	\$197,585.00	\$32,564.77	\$1,073.96	\$224,000.00
Capital outlay - equip	\$13,740.45	\$32,378.00	\$2,461.13	\$59.87	\$56,085.00
Contracted services - RA	\$17,920.00	\$17,000.00	\$11,425.30	\$5,574.71	\$17,000.00
Controlled sub-drug	\$7,500.00	\$7,500.00	-	\$7,500.00	\$7,500.00
Special projects	\$5,015.00	\$5,000.00	\$829.81	\$4,170.19	\$5,000.00
<b>TOTAL EXPENDITURES</b>	<b>\$3,913,681.17</b>	<b>\$4,170,814.56</b>	<b>\$2,491,982.86</b>	<b>\$1,483,927.23</b>	<b>\$4,289,205.55</b>

*Informational item only.*

(13) **SOLID WASTE:** Chad Parker, Director, presented FY 2016-17 Requested Budget:

Description	FY 2014-15 Budget	FY 2015-16 Budget	FY 2015-16 Actual	FY 2015-16 Remaining	FY 2016-17 Requested
<b>Revenues:</b>					
Solid Waste fees-current	\$1,797,348.00	\$1,799,926.00	\$1,655,920.79	\$144,005.21	\$1,870,000.00
Solid Waste fees - prior	\$100,320.00	\$90,000.00	\$55,784.66	\$34,215.34	\$75,000.00
C&D Tipping Fees	\$590,200.00	\$505,000.00	\$290,585.90	\$214,414.10	\$545,000.00
MSW Tipping Fee	\$516,000.00	\$550,000.00	\$339,738.21	\$210,261.79	\$565,000.00
Private Hauler Permit F	\$2,400.00	\$2,000.00	-	\$2,000.00	\$2,000.00
LCID Tipping Fees	\$41,250.00	\$35,000.00	\$16,329.87	\$18,670.13	\$47,500.00
C&D Tipping Fee-Cashiers	\$45,000.00	\$44,000.00	\$23,292.16	\$20,717.84	\$45,000.00
MSW Tipping Fee-Cashiers	\$15,000.00	\$20,000.00	\$4,179.84	\$15,820.16	\$20,000.00
NC Solid waste disposal	\$29,530.00	\$28,000.00	\$7,502.41	\$20,497.59	\$32,000.00
Scrap tire fee	\$54,000.00	\$45,450.00	\$14,068.92	\$31,381.08	\$52,000.00
White Goods Tax	\$6,033.00	\$13,000.00	\$4,044.45	\$8,955.55	-
Electronics tax	\$3,145.00	\$2,800.00	-	\$2,800.00	\$3,900.00
Landfill interest	\$30,400.00	\$34,000.00	\$11,412.73	\$22,587.27	\$25,000.00
Sale of mulch	\$4,500.00	\$5,000.00	\$2,310.00	\$2,690.00	\$5,000.00
Sale of recycled materials	\$99,425.00	\$70,000.00	\$42,274.02	\$27,725.98	\$65,000.00
Sale of recycled metal	\$50,725.00	\$42,000.00	\$2,724.06	\$19,275.94	\$38,500.00
Fund balance	-	\$293,560.00	-	\$293,560.00	-
<b>TOTAL REVENUES</b>	<b>\$3,385,276.00</b>	<b>\$3,579,736.00</b>	<b>\$2,490,168.02</b>	<b>\$1,089,567.98</b>	<b>\$3,390,900.00</b>
<b>Expenditures</b>					
Total Transfer Station operation	\$899,419.00	\$764,542.00	\$439,988.36	\$216,522.63	\$821,342.09
Total SRC operation	\$2,136,066.00	\$2,482,484.00	\$1,441,624.42	\$71,177.45	\$2,231,376.00
Total Dillsboro Landfill monitoring	\$38,200.00	\$41,500.00	\$18,585.89	\$4,000.00	\$49,711.00
Total misc. Solid Waste Management tasks	\$20,000.00	\$5,178.00	\$8,121.60	(\$2,943.60)	\$8,000.00
Total debt service	\$291,591.00	\$286,032.00	\$143,710.47	\$142,321.53	\$280,470.94
<b>TOTAL SOLID WASTE EXPENDITURES</b>	<b>\$3,385,276.00</b>	<b>\$3,579,736.00</b>	<b>\$2,052,030.74</b>	<b>\$431,078.01</b>	<b>\$3,390,900.00</b>
<b>TOTAL SOLID WASTE FUND 65</b>	<b>-</b>	<b>-</b>	<b>\$438,137.28</b>	<b>\$658,489.97</b>	<b>-</b>

*Informational item only.*

(14) **NON-PROFIT ALLOCATIONS:** Mr. Wooten presented the funding request from non-profits and other related entities:

Description	FY 12-13 Allocation	FY 13-14 Allocation	FY 14-15 Allocation	FY 15-16 Allocation	FY 16-17 Requested Allocation
Appalachian Women's Museum	-	-	\$5,000.00	-	\$15,000.00
ARF	-	-	\$5,000.00	\$5,000.00	\$5,000.00
Arts Council	\$10,000.00	\$9,141.00	\$9,141.00	\$13,000.00	\$13,000.00
Awake - Child Advocacy Center	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Balsam CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Barium Springs – Children's Hope Alliance	\$4,856.00	\$4,856.00	\$4,856.00	\$5,124.00	\$5,124.00
Barkers Creek CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Canada CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Caney Fork CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Cashiers CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Cashiers Chamber of Commerce	\$5,000.00	\$12,500.00	\$12,500.00	\$12,500.00	\$15,000.00
Cashiers Humane Society	\$2,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00
Catman II	\$2,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00
CDC Improvements	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$10,000.00
Community Table	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$20,000.00
CURVE	-	-	-	\$3,700.00	\$5,000.00
Disabled American Veterans	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00
Family Resource Center	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
Farmland Preservation	-	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Fishes and Loaves	-	-	\$2,000.00	-	-
Glenville CDC	-	-	-	\$16,500.00	\$1,500.00

<b>Description</b>	<b>FY 12-13 Allocation</b>	<b>FY 13-14 Allocation</b>	<b>FY 14-15 Allocation</b>	<b>FY 15-16 Allocation</b>	<b>FY 16-17 Requested Allocation</b>
Good Samaritan Clinic	\$80,000.00	\$45,000.00	\$45,900.00	\$61,400.00	\$61,400.00
Highlands Community Child Care	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$5,000.00
Jackson County Chamber of Commerce	\$4,995.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
Jackson County Athletic Hall of Fame	-	-	-	-	\$1,500.00
Jackson County CDC	\$1,115.00	\$1,115.00	\$1,115.00	\$1,115.00	\$1,115.00
Jackson County Cemetery	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Jackson County Farmers Market	-	-	-	-	-
Jackson County Genealogical Society	-	-	-	\$5,000.00	-
Jackson County Historical Association	-	-	-	\$5,000.00	-
Jackson County Humane Society	\$2,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
Juvenile Crime Prevention	\$19,773.00	\$19,773.00	\$19,773.00	\$20,173.00	\$20,173.00
Juvenile Detention Subsistence	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Juvenile - Non Secure Detention	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Miscellaneous Donations	\$18,000.00	\$18,000.00	\$18,000.00	\$25,000.00	\$25,000.00
Mountain Medication Services	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$6,000.00
Mountain Projects Circles of Hope	-	-	-	-	\$5,000.00
Mountain Projects Foster Grandparents	\$4,252.00	\$4,252.00	\$4,252.00	\$4,678.00	\$2,126.00
Mountain Projects GED Program	\$2,500.00	\$2,500.00	\$4,769.00	\$4,769.00	\$4,769.00
Mountain Projects Senior Companion	\$2,941.00	\$2,941.00	\$2,941.00	\$4,203.00	\$2,552.00
Mountain Projects Volunteer Center	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
NC Forestry Service	\$92,104.00	\$83,179.00	\$77,341.00	\$79,650.00	\$79,650.00
Neighbors In Need	\$10,000.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00
Norton CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Pine Creek CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Pumpkintown CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Qualla CDC	-	-	-	\$1,500.00	\$1,500.00
REACH of Macon	\$20,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
REACH of Macon Capital request for shelter	-	-	\$25,000.00	-	-
Savannah CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$6,500.00	\$1,500.00
Smoky Mountain Mental Health	\$123,081.00	\$123,081.00	\$123,081.00	\$123,081.00	\$123,081.00
Smoky Mountain Senior Games	\$500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
Southwestern Child Development Christmas Connection	-	-	-	\$5,000.00	\$5,000.00
Southwestern NC RC&D Co	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00
Southwestern Planning Commission	\$28,088.00	\$28,088.00	\$28,088.00	\$28,088.00	\$28,088.00
State of Franklin	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$6,000.00
Sylva Garden Club	\$500.00	\$1,000.00	-	-	-
The Gathering Table	-	-	\$2,000.00	-	-
United Christian Ministries	-	-	\$2,000.00	\$4,000.00	\$10,000.00
WATR	\$22,800.00	\$22,200.00	\$20,430.00	\$16,780.00	\$11,658.00
Webster Enterprises	\$12,400.00	\$30,000.00	\$195,500.00	-	-
Willets CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
WNC Communities	-	\$2,000.00	\$2,000.00	\$2,000.00	\$3,500.00
Wayehutta CDC	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
<b>TOTALS</b>	<b>\$578,805.00</b>	<b>\$594,526.00</b>	<b>\$795,587.00</b>	<b>\$664,661.00</b>	<b>\$682,136.00</b>

Mr. Wooten stated that they did expect to receive a request from the Blue Ridge Dental Clinic, which would be added.

*Informational item only.*

**(15) COUNTY CAPITAL PROJECTS:** Mr. Wooten presented the County Capital Improvement Plan:

<b>Expenditures</b>						
<b>Project Description</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>Total</b>
Health Department						
Advance planning to include determination of building new vs renovating (70% of projected design fee \$665,000) construction drawings and solicitation of bids	\$465,000	\$200,000				\$665,000
Property Acquisition	\$425,000					\$425,000
New construction 38,000 sq ft * \$250 per sq ft		\$9,500,000				\$9,500,000
Animal shelter						
Advance planning to the stage of construction drawings and solicitation of bids (70% of projected design fee \$175,000)		\$122,500	\$52,500			\$175,000
Property acquisition		\$100,000				\$100,000
New construction			\$2,500,000			\$2,500,000
Community parks (Savannah, Qualla)			\$250,000	\$250,000		\$500,000
Renovations to court rooms - advance planning and design				\$90,000		\$90,000
Renovations & equipment purchase					\$750,000	\$750,000
<b>TOTAL EXPENDITURES</b>	<b>\$890,000</b>	<b>\$9,922,500</b>	<b>\$2,802,500</b>	<b>\$340,000</b>	<b>\$750,000</b>	<b>\$14,705,000</b>
<b>Revenues</b>						
	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>Total</b>
Capital reserve - designated fund balance	\$403,407					\$403,407
General fund - fund balance	\$486,593	\$7,834,703				\$8,321,296
General fund appropriation		\$2,087,797	\$2,677,500	\$215,000	\$750,000	\$5,730,297
PARTF Grant			\$125,000	\$125,000		\$250,000
<b>TOTAL REVENUE</b>	<b>\$890,000</b>	<b>\$9,922,500</b>	<b>\$2,802,500</b>	<b>\$340,000</b>	<b>\$750,000</b>	<b>\$14,705,000</b>

Mr. Wooten stated that the Commissioners' stated priorities were:

1. Health Department
2. Animal Shelter
3. Community Parks
4. Renovations to the courtrooms at the Justice Center

Commissioner Greene stated she would like to move selecting the animal shelter designer up a year since the feasibility study would soon be complete. Also, they could look at purchasing property sooner.

Commissioner Elders stated he wanted to consider land the county already owned for a site for the animal shelter.

Mr. Wooten stated they may want to consider waiting for a new Health Director to be in place before making the decision to remodel or move forward with a new building for the Health Department.

Chairman McMahan stated that they may want to consider going forward with the study for space at the Justice Center and making those renovations now. He requested a revised plan to show moving forward with the Animal Shelter design and the Justice Center study.

Mr. Wooten stated that they could also consider the two community parks. They would be submitting the PARTF application for the Savannah Park and that project could begin in early 2017.

Chairman McMahan requested that a Work Session Budget Workshop be set for Thursday, May 5<sup>th</sup> at 3:00 p.m. for further review and discussion.

*Informational item only.*

There being no further business, Commissioner Elders moved to adjourn the meeting. Commissioner Greene seconded the Motion. Motion carried and the meeting adjourned at 4:32 p.m.

Attest:

Approved:

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Angela M. Winchester, Clerk to Board

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Brian Thomas McMahan, Chairman