

**MINUTES OF A  
REGULAR MEETING  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
MAY 17, 2022**

The Jackson County Board of Commissioners met in a Regular Session on May 17, 2022, 1:00 p.m., Justice and Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Brian McMahan, Chairman  
Boyce Deitz, Vice Chair  
Mark Jones, Commissioner  
Tom Stribling, Commissioner  
Gayle Woody, Commissioner

Don Adams, County Manager  
Heather C. Baker, County Attorney  
Angela M. Winchester, Clerk to the Board

Chairman McMahan called the meeting to order.

**(1) PROCLAMATION FOR PURPLE HEART COUNTY:** Chairman McMahan read a Proclamation to declare Jackson County as a Purple Heart County. Chairman McMahan moved to approve the Proclamation. Commissioner Stribling seconded the Motion. Motion carried.

Commissioner Deitz stated that he wanted to honor his dad. Although he was not a Purple Heart recipient, he was in Normandy on D-Day.

Chairman McMahan stated that his grandfather, Henry Hoyle, was also in Normandy on D-Day. He was a captured POW in Germany and was in a concentration camp.

Sheila Setzer, Veteran Services Officer was in attendance to accept the Proclamation. She stated that she enjoyed her job a great deal. She thanked all the veterans of the county for serving. She thanked the Board for all they did in support of her office.

Chairman McMahan stated that Ms. Setzer was an awesome representative of the county and worked to help so many veterans. They appreciated all that she did on behalf of veterans. He also mentioned Roy Burnette, who was in the audience and had been a very involved member of the American Legion. He thanked them for all the work done by local veterans for local veterans.

**(2) AGENDA:** Commissioner Woody moved to approve the agenda. Commissioner Jones seconded the Motion. Motion carried.

**(3) MINUTES:** Commissioner Stribling moved to approve the minutes of a Public Hearing (Rezoning Request Cullowhee District) of May 03, 2022 and a Regular Meeting of May 03, 2022, as presented. Commissioner Jones seconded the Motion. Motion carried.

**(4) CHAIRMAN'S REPORT:** Chairman McMahan noted that it was Primary Day in North Carolina. He encouraged everyone to vote, if they had not already.

**(5) COMMISSIONER REPORTS:**

(a) Commissioner Stribling stated that he talked with several folks that were very excited about the pool. A lot of people were not, but he thought it would turn out like the Greenway. A lot of people did not think the Greenway would turn out very well, but it was very popular. He received feedback about the Board moving forward to lock in the interest rate. That was a smart move as the rates had already gone up.

Also, he was approached by someone concerned about activity on the Greenway after hours. He suggested some kind of security patrolling after hours.

Chairman McMahan stated that would be a conversation they could have with the Sheriff. There were cameras and other measures in place to help provide security.

(b) Commissioner Jones urged everyone to get out and vote. Every vote did count. He could attest to that.

(c) Commissioner Woody stated that she attended the awards ceremony at the Senior Games that morning. She expressed her appreciation for the cooperation among agencies in the county. The Department on Aging and the Recreation Department worked very closely together to make the Senior Games possible. It was wonderful to see the participation. The community was serving the seniors well.

(d) Commissioner Deitz stated that he had been concerned for a while about a section of Highway 441. There was a bad accident recently where a lady passed away. From Balsam Gap to Barker's Creek, there was a barrier between lanes. After that, there was no barrier until the other side of the turnoff to Cherokee. There had been a lot of people killed in this area when vehicles cross the road and it happened often. A barrier in that section would probably save lives.

He proposed that, as a Board, they send a letter to the NCDOT. He talked with Joel Setzer with NCDOT who indicated this project had been in the works for a while. He wanted to see the Board push to get something done. He also spoke to one of the Councilmembers and he wanted to ask EBCI to do the same.

Also, there was a terrible problem with water standing in the road in the same area. It was a dangerous stretch of road. The road ran through Jackson County and he thought it would behoove the Board to see if there was something they could do to make the road safer.

Chairman McMahan stated that they could put a letter together. He was the Board's representative on the RPO Transportation Board. When they ranked safety projects in the county, that project was ranked high and there was work being proposed for that section of 441. He would follow up for more information.

**(6) COUNTY MANAGER REPORT:** Mr. Adams reported:

**March and April Zoning and Building Permits:** He provided a report that listed the zoning district (if applicable), the owner/business name, the work permitted and the location of the project.

- March: The Planning Department issued six commercial zoning permits and one renovation/addition zoning permit. Code Enforcement issued two commercial permits and five renovation/addition permits.
- April: The Planning Department issued four commercial zoning permits and two renovation/addition zoning permit. Code Enforcement issued seven commercial permits and six renovation/addition permits.

**(7) INFORMAL COMMENTS BY THE PUBLIC:** Roy Burnette of Sylva stated on Labor Day Weekend, 2011, WRGC radio station was shut down. Numerous people urged him to purchase WRGC, including former Commissioner Doug Cody, who explained a pair of low interest loans administered, in part by the County Commissioners, to assist businesses not able to qualify for a commercial loan. Fortunately, he and his wife had enough real estate, along with the radio station assets, to provide sufficient collateral to cover the loan.

WRGC returned to the air on 540 AM on April 2, 2012. In October 2015, they obtained Radio Station WBHN in Bryson City, which was also shut down. The station was upgraded and returned to the air in February, 2016. The next year, WBHN and WRGC each applied for and were granted a 250 watt FM transmitter by the Federal Communications Commission. In April, 2018, 94.1 FM WBHN in Bryson City and 105.7 FM in Sylva both began operating. Both stations provided full-time streaming services. They also built a modern, new studio at 31 Citrus Drive.

540 Broadcasting Company had made every quarterly payment of the Revolving Loan Fund on time and that day, they were making the final payments #39 and #40. With that the lien against their personal real estate and property should be released and the lien against the radio station as well.

Commissioner Woody thanked Mr. Burnette for the service he provided to the community.

**(8) CONSENT AGENDA:**

(a) Darlene Fox, Finance Director, presented the Finance Report for April, 2022 and two Budget Ordinance Amendments for fiscal year ending June 30, 2022, for approval.

(b) Brandi Henson, Tax Collector, presented the Tax Collector and Refund Reports for April, 2022, for approval.

***Motion:*** Commissioner Woody moved to approve the Consent Agenda. Commissioner Deitz seconded the Motion. Motion carried by unanimous vote.

**(9) FIREWORKS DISPLAY REQUESTS:** Tony Elders, Director of Permitting and Code Enforcement, requested approval for a fireworks display on May 21<sup>st</sup> at Trillium Club in Glenville.

***Motion:*** Commissioner Jones moved to approve the request for a fireworks display as presented. Commissioner Stribling seconded the Motion. Motion carried by unanimous vote.

**(10) FIRE PROTECTION AND AUTOMATIC AID ASSISTANCE CONTRACTS:** Michael Forbis, Fire Marshal, stated that every five years, they updated the county contracts for service the fire departments provided to the county. There were changes with two of the contracts. Both Canada and Cullowhee made changes in their Board of Director Presidents, which was reflected in the updated contracts.

Commissioner Woody stated that the Board appreciated what Mr. Forbis did and each of the departments providing this service.

Mr. Forbis stated they had a great group of people and wonderful departments.

***Motion:*** Commissioner Deitz moved to approve the Fire Protection and Automatic Aid Assistance Contracts, as presented. Commissioner Woody seconded the motion. Motion carried by unanimous vote.

**(11) OFFER TO PURCHASE AND CONTRACT FROM MARVIN GILMORE, JR. AND RESOLUTION R22-10:**

Ms. Baker presented an offer she received from Marvin Gilmore, Jr. for Lot 16A, Hampton Springs, containing 0.72 acres, (PIN #7575-72-0410) and Lot 44A, Hampton Springs, containing 0.73 acres, (PIN #7575-63-9888) in Hamburg Township for \$1,200.00 for each lot, a total of \$2,400.00. If approved, they would send letters to all of the adjoining property owners. This would also be published in the newspaper for the upset bid process.

***Motion:*** Commissioner Woody moved to approve Resolution R22-10, as presented. Commissioner Stribling seconded the Motion. Motion carried by unanimous vote.

**(12) FY2022-23 PROPOSED BUDGET:** Mr. Adams presented the proposed Fiscal Year 2022-23 Annual Budget for the county and stated it was in the amount of \$82,292,740. The proposal constituted an approximate increase of 8.39% (\$6,372,313) over the current FY22 amended budget. The budget was balanced and prepared in accordance with the Local Government Budget and Fiscal Control Act, presenting appropriations by categories of expense and revenues by source. All proposals within the general fund were based upon a budget with a tax rate of \$0.38 per \$100 of value.

**(a) Expenditures Highlights:** Total Expenditures by Function for the General Fund \$82,292,740:

- 24.6% Education
- 24.53% Public Safety
- 21.54% Human Services
- 16.56% General Government
- 6.29% Cultural/Recreation
- 2.10% Non-Education Debt
- 1.52% Ec and Phy Dev
- 1.35% Transportation
- 0.18% Environmental Protection
- 1.87% Other/Contingency

**(b) Personnel/Insurance:** The proposed FY2022-23 budget contained personnel recommendations. The recommendations included:

- One step (3.15%, 3.00% or 1.5% based on career path) increase for all employees.
- Worker's Compensation and Liability Insurance.

It was recommended that all employees move up one step in the current grade and step plan. This action was necessary to maintain the career path system. Approximately \$385,004 was budgeted to implement a one-step increase for all employees. No Cost of Living Adjustment (COLA) was included in the proposal.

They had several requests for salary reclassifications and new positions. The classification and compensation study that was approved by the Board on March 15, 2022 and implemented effective January 1, 2022 should allow for the retention of existing personnel. The salary plan would also allow for recruitment of both inexperienced and experienced personnel. He had not recommended any new positions or salary reclassifications in this proposal.

The following other personnel recommendations were included in this proposal:

- Social Services: Extend the IMC II-Support Specialist position one additional year. The position was already budgeted and was cost share with the state.
- GIS: It was recommended that the GIS Analyst position be moved into the IT Department.

Hospitalization/dental insurance premiums would remain at current rates. The employee rates would also remain the same. Worker's Compensation Insurance would increase by 3%. Liability Insurance would increase by 2%.

**(c) Capital and Capital Improvements:** There were capital and capital improvement needs in the amount of \$2,434,737 that should be addressed in FY22-23. The recommendations were as follows:

- Equipment: \$1,042,319. Highlights under this category include computers, servers, printers, software, garage equipment, cleaning equipment, grounds maintenance equipment, recreation equipment, law enforcement radios, cameras, body scanner and emergency communication equipment. It was recommended that the majority of these expenses be delayed until after the audit was complete.
- Vehicles: \$336,000. Highlights under this category include \$336,000 to replace eight vehicles at the Sheriff's Office.

- Improvements: \$1,056,418. Highlights under this category include Cashiers Code Enforcement decking, building repairs for the Cashiers Department on Aging, Cashiers Library repair of rear walkway awnings and replacement of one HVAC unit for the Cashiers Recreation Center. Repairs to the jail area such as booking, kitchen and second control room cabinet replacements, main control room renovations, interior and exterior painting and search room renovations. Other improvements include Department on Aging parking lot sealing, other various parking lot sealing, roofing for the warehouse at Emergency Management and Mark Watson Park storage units, HVAC replacement at the Library and Mark Watson Park paving. Also included was a feasibility study for Highway 107 multi-use path in Cullowhee. Note: It was proposed that these projects be funded from three different sources: \$885,418 from the General Fund; \$119,500 from CPR Fund; and \$51,500 from Greenway Project Fund.

(d) FY2018-2022 Facility Capital Improvement Plan and New FY2023-2027 Facility Capital Improvement Plan: The adopted FY2018-2022 Facility Capital Improvement Plan set aside funds for three major facility projects:

- Health Department/One Stop Permitting Center. Project had been completed.
- Animal Rescue Center. The project was scheduled for completion in the summer of 2022.
- Justice Center Renovations. Schematic design work for the Justice Center Renovations would begin during FY22-23 after the newly elected Sheriff, Clerk of Court and Register of Deeds were in place.
- The FY 2023-2027 Facility Capital Improvement Plan would be completed in early FY23. Four projects were proposed to move forward while working on the new plan. There were as follows:
  - A debt service payment of \$1,958,700 was included in the proposed FY22-23 budget for the Aquatics Center facility.
  - The domestic violence shelter design would begin in the summer of 2022.
  - A Parks and Recreation Trust Fund application was pending for the construction of the Qualla pocket park. Approval of the grant request would expedite this project forward.
  - This proposed budget allocates \$75,000 for the planning and design for the new splash pad facility in Cashiers.

(e) Board of Education:

- Current Expense: It was proposed to allocate \$8,600,097 (a 2% increase of \$168,629) to the public schools for FY22-23. This included \$7,168,303 for current operations, \$141,928 for PILT, \$847,067 in teacher supplements and \$442,799 for counselors.
- Public schools have received a significant amount of ARPA funds. Assuming the state allocations were not decreased, the public schools' request from the county (along with ARPA and state funds) may lead to a fund balance increase. Actual impacts onto the public schools' budget would not be known until a state budget was passed. It was recommended that an additional 5.4% (\$445,300) be reserved in a special contingency line item until the state budget was approved. The public schools could come back to the Board of Commissioners after the state budget passed to provide detailed information regarding all expenses and revenues. Combined, the total increase could be 7.4% (\$623,929). 7.4% matched the year end 2021 annualized Consumer Price Index (CPI) overall increase.

- Capital: 40% of the Article 40 (½ cent) sales tax and 60% of the Article 42 (½ cent) sales tax go to public schools for capital. In FY22-23 the following items were proposed to be funded:
  - Capital Outlay: \$235,000
  - Capital Outlay Technology: \$400,000
  - Capital Outlay One to One: \$320,700
  - Capital Outlay Maintenance: \$375,500 preventative maintenance
  - Capital Outlay Security: \$25,000
  - Total: \$1,355,700

It was recommended to budget an additional \$1,862,653 for public school capital expenditures in FY22-23 out of Articles 40 and 42 sales tax. It was also recommended to budget an additional \$1,495,734 out of the Article 46 sales tax fund in FY22-23 to be used for educational purposes. These sales tax funds, future grants and available lottery proceeds would dictate the outcomes of Public Safety Schools' FY2023-2027 Facility Capital Improvement Plan.

**(f)** Southwestern Community College (SCC): It was proposed to allocate \$2,534,382 (5.54% increase of \$133,086) to SCC in current operations for FY22-23.

The proposed general maintenance capital outlay appropriation was \$135,458 for three fleet vehicles and one maintenance truck. Facility renovations in the amount of \$137,855, included floor replacement and electrical rework at Founders, keyless install at Balsam/HSC, maintenance equipment and various renovations to the facilities. \$75,000 was included to pave the entrance/drive/parking lot at the Firing Range and \$50,000 for incidental repairs.

**(g)** County Libraries: It was proposed to allocate \$1,290,482 (a 7.4% increase of \$88,916) to the Fontana Regional Library System to operate both the Jackson County Library and the Albert Carlton Library.

**(h)** Other Appropriations: There were many agencies that requested funds from the county. He divided the discussions into three categories: Safety-Fire, Forestry, Rescue, EMS; Community Development Centers (CDC), non-profits; and Contingencies.

- Safety – Fire, Forestry, Rescue, EMS: It was proposed that Canada, Savannah, Balsam and Qualla Volunteer Fire Departments and the Glenville-Cashiers and Jackson County Rescue Squads receive a 7.4% increase in allocation. Matching funds would be available for equipment purchased under grant funding.
- Sylva Fire Department was being funded at \$1,074,290. This would enable the department to have paid members on staff 24/7. The increased number of calls and property coverage necessitated this change. Mutual aid was provided to other departments within the county. The proposed funding amount provided enough funding for eight full-time fire personnel. Since this was a town department, the Town of Sylva could choose to add additional personnel by adding town funds to the operations.
- Cullowhee Fire Department would be funded at \$1,076,789, as requested. This would enable the department to continue to have paid members on staff 24/7. The increased number of calls and property coverage had necessitated this change. Mutual aid was provided to other departments within the county.
- It was proposed that the Forestry Service receive funding of \$109,115, as requested. This represented a \$521 increase. The amount included an attack fire engine with associated pumps, hoses and equipment at a cost of \$51,000. The county portion of the truck cost was \$20,400. Per state guidelines, the attack fire engines were recommended to be replaced once they reached 10 years/100,000 miles. The truck had been scheduled in the prior year, but could not be purchased.

- An increase of \$237,690 for wage increases had been included in the Harris Ambulance contract and an increase of \$289,676 had been included in the Glenville-Cashiers Rescue Ambulance contract. The contracts would need to be amended to reflect the new base amounts.
- A debt payment of \$343,597 was being recommended for a new Glenville-Cashiers Rescue Squad facility at a cost of \$4,500,000.
- CDC and Non-profits: It was proposed that Community Development Center funding to all 14 centers remain at current FY21-22 levels. It was proposed that most nonprofits be funded at the current FY21-22 levels. Due to rising hotel room costs, it was recommended that HERE receive a 7.4% (\$11,384) increase. Rolling Start NC, a new nonprofit, was proposed to receive \$5,000 with a stipulation that these funds only go to clientele that were specifically referred by the county's other nonprofit partners.
- Contingencies: There were multiple contingencies recommended in the proposed budget. There were as follows:
  - \$349,210 in contingency for general purposes.
  - \$455,300 in contingency for public schools until the state budget was passed and actual overall budget numbers could be presented/discussed with the Board of Commissioners.
  - \$731,861 for equipment purchases. This was part of the overall equipment budget discussed earlier that could be delayed until the audit was received.
  - \$25,000 for internship/work programs.

(i) American Rescue Plan Act (ARPA): The county would receive a total of \$8,534,441 from the Coronavirus State and Local Recovery Funds – ARPA. Both the Board of Education and Southwestern Community College had received funds related to the pandemic. The county had committed to several projects with these funds. There were \$4,549,492 funds remaining. It was recommended that the Board continue to plan the best and highest use of these funds. It was recommended that three potential areas be prioritized to use some of these funds:

- Broadband. There would be an upcoming new round of state broadband grant programs that may require a county match. The county should plan on participating in these programs.
- Human Services nonprofit partnerships. The county should develop a process that would assist nonprofits with one-time capital purchases or improvements that directly assist them with their operations.
- Contemplate using some of these funds when developing the FY2023-2027 Facilities Capital Improvement Plan. These funds could be specifically targeted at parts since it was determined to be a potential allowable use.

(j) Special Fund Highlights: These funds were separate operating entities from the general fund budget. The general fund budget included transfers to some of these other funds in the amount of \$11,027,546 to support capital projects, recreation and conservation, debt service, the green energy park, economic development, revaluation and school capital reserve. There were additional personnel and capital recommendations in the following summaries:

- Solid Waste Enterprise Fund: The Solid Waste FY22-23 proposed operating budget was \$4,489,612. The proposal constituted an approximate increase of 9.65% (395,182) over the current FY21-22 amended budget. The enterprise fund was funded completely from fees collected for services. Employees within this Fund would receive a one-step pay increase. There were no other major operational changes proposed for FY22-23.
- He did not currently propose an increase in availability fees for the operation. Escalating energy costs were dramatically impacting the budget. The current contracts had fuel escalator clauses. All of the contracts would be up for renewal next year. Additional conversations with the current contractors could require consideration of increased rates.

- Emergency Telephone (E911) Fund: The E911 FY22-23 proposed operating budget was \$314,070. The proposal was the same level as the current FY21-22 amended budget. These operations were funded completely through E911 fees. There were no major operational changes proposed for FY22-23.
- Real Property Revaluation Fund: The proposed FY22-23 revaluation operating budget was \$498,324. The proposal constituted a 4.01% increase over current year operations. Employees within this Fund would receive a one-step pay increase. This was the second year of the four-year revaluation cycle that began during FY21-22. Software costs and new updated aerial photos had been included in the budget in the amount of \$96,387. There were no major operational changes proposed for FY22-23.
- Green Energy Fund: The FY22-23 proposed budget was \$243,430. The proposal constituted the same level funding over current FY21-22 budget. Employees within this Fund would receive a one-step pay increase. There were no major operational changes proposed for FY22-23.
- Economic Development fund: The FY22-23 proposed budget was \$175,966. The proposal constituted an approximate increase of 21.37% (\$30,981) over the current FY21-22 amended budget. The employee within this Fund would receive a one-step pay increase. Funding was included for a third party company to assist with a market feasibility study for business development. There were no other major operational changes proposed for FY22-23.
- Fire Tax Fund: This Fund included both the Highlands Fire and Rescue Operations and the Cashiers-Glenville Volunteer Fire Department.
  - The Highlands Fire and Rescue proposed FY22-23 budget was \$84,000. The proposal constituted the same level of funding from current FY21-22. The current fire tax rate of \$0.0272 per \$100 value would provide the revenues necessary to cover expenses.
  - The Cashiers-Glenville Volunteer Fire Department proposed FY22-23 budget was \$1,844,634. The proposal constituted an increase of \$54,790 in funding from the current FY21-22 amended budget. The current tax rate of \$0.0294 per \$100 value would provide the revenues necessary to cover expenses.
- Other Funds: This category included other funds such as the Capital Reserve Fund, School Capital Reserve Fund (19 and 20), Economic Development Fund (23, 42 and 64), Community Development Fund, Law Enforcement Fund, Conservation Preservation Recreation Fund, Debt Service Fund, Clean Water Revolving Fund, Airport Authority Fund and all active funds.

**(k) Fee Schedules:** The county operated many services that relied on fees to offset the cost of operations. These fee schedules applied to both the general fund and other fund operations. The fee and rate schedule included the following: Mileage reimbursement rate; Hospital/Dental Insurance Rates; Recreation Center Fees and Charges; Pool Fees and Charges; Senior Center Participants Fee Schedule; Permitting and Code Enforcement Fees; Planning Fees; Health Department Fees; and Solid Waste Fund Fees. It was recommended that adjustments be made to the following fee schedules:

- Hospital/Dental Rates – The county’s contribution for employees would remain the same.
- Solid Waste Availability Fees may remain the same.
- Other minor changes in departmental fee and rate schedules were included in the proposal.

**(l) Closing:** The public hearing was scheduled for June 07, 2022 at 5:55 p.m. in regards to the proposed budget. The public would be able to examine the proposed budget on the county’s website and hard copies would be available for inspections at the Administration and Finance Departments. The budget was tentatively scheduled to be approved at a Commissioners’ meeting in June, 2022, after the Board had the opportunity to make any final adjustments.



He extended his appreciation to all county employees who worked extremely hard to provide the necessary services that made Jackson County a great place to live. He also extended his thanks to the department heads, elected officials and other representatives for their cooperation in fashioning their budget requests to the required specifications and timelines. Last, but by no means least, he thanked Finance Director Darlene Fox and her staff for their tireless effort and attention to detail over the budget development process.

Chairman McMahan stated the Commissioners would start the process of reviewing the information to have questions and discussion topics at the next budget work session. The proposed budget was based on staff meetings where Mr. Adams and Ms. Fox had met with department heads and evaluated all the requests from the various agencies. They took all the requests they felt were necessary and reasonable and included them in the recommended budget.

Mr. Adams stated that the budget recommended a two cent tax increase, which included previous discussions about safety elements and the indoor pool. The bond referendum for the indoor represented 1.68 cents of the two cents under the debt service secured. When they were first talking about this, they were looking at closer to three cents and they did their best to get it down to two cents. The majority of the two cents was represented for the indoor pool. Before the referendum was voted on, over two cents was presented to the public and voted on.

Commissioner Jones asked if it would be a fair statement to say that of the potential two cent increase, 1.6 would be for the pool and the other part would be for emergency services?

Mr. Adams stated yes. It was fair to say they could distribute the remainder .32 to any of the other expenses they discussed.

Chairman McMahan expressed the Board’s appreciation to staff that worked hard to get them to where there were in the process.

*Informational item.*

**(13) MEETING CALENDAR:** Mr. Adams presented the upcoming meeting schedule:

05-23-2022	Monday	8:30 am	Special Budget Meeting
05-24-2022	Tuesday	8:30 am	Special Budget Meeting
06-07-2022	Tuesday	5:55 pm	Public Hearing - Budget
06-07-2022	Tuesday	6:00 pm	Regular Meeting
06-09-2022	Thursday	1:00 pm	Special Budget Meeting
06-10-2022	Friday	1:00 pm	Special Budget Meeting
06-14-2022	Tuesday	1:00 pm	Work Session
06-21-2022	Tuesday	1:00 pm	Regular Meeting

General discussions were held.

***Motion:*** *Commissioner Woody moved to cancel the special budget meetings scheduled for June 9<sup>th</sup> and June 10<sup>th</sup> and to schedule a special budget meeting on June 6<sup>th</sup> at 6:00 p.m. Commissioner Stribling seconded the Motion. Motion carried by unanimous vote.*

**(14) CULLOWHEE PLANNING COUNCIL:** *Carry over.*

**(15) REGION A AGING ADVISORY COUNCIL:**

***Motion:*** *Commissioner Woody moved to appoint Sue Evans to a three-year term on the Region A Aging Advisory Council. Commissioner Jones seconded the Motion. Motion carried by unanimous vote.*

**(16) SOUTHWESTERN CHILD DEVELOPMENT COMMISSION BOARD OF DIRECTORS:**

***Motion:** Commissioner Woody moved to appoint Bashaun Smith to a term on the Southwestern Child Development Commission Board of Directors. Commissioner Stribling seconded the Motion. Motion carried by unanimous vote.*

**(17) SOUTHWESTERN COMMUNITY COLLEGE BOARD OF TRUSTEES:**

***Motion:** Chairman McMahan moved to reappoint Vance Davidson to an additional four-year term on the Southwestern Community College Board of Trustees. Commissioner Jones seconded the Motion. Motion carried by unanimous vote.*

**(18) PRESS CONFERENCE:** None.

There being no further business, Commissioner Jones moved to adjourn the meeting. Commissioner Woody seconded the Motion. Motion carried and the meeting adjourned at 3:24 p.m.

Attest:

Approved:

\_\_\_\_\_  
Angela M. Winchester, Clerk to Board

\_\_\_\_\_  
Brian Thomas McMahan, Chairman