



**PROPOSED BUDGET CALENDAR
FY 2025-2026**

January 7, 2025 6:30 pm	Regular Commissioner Work Session – Set budget calendar
February 18, 2025 10:00 am	Commissioner’s Budget Retreat at the Burrell Building, SCC, Meal TBD (Note: There is a regularly scheduled meeting at 6:30 pm this night)
February 27, 2025 9:00 am	Manager’s preliminary meeting with Departments & Offices
March 1, 2025	Non – Profit Grant Applications Disseminated
March 24, 2025	All requests submitted to Finance
March 31, 2025	Non – Profit Grant Applications Due
April 1, 2025 6:30 pm	Regular Commissioner Work Session – Summary of all new requests
April 14 – April 25, 2025	Manager / Finance Budget Meeting with Departments & Agencies
April 28 – May 2, 2025	Finance Officer Inputs Changes from Manager / Finance Budget Meetings
May 5 – May 9, 2025	Manager Finalizes Recommendations. Finance / Manager Finalizes Budget Recommendation Presentation.
May 6, 2025 6:30 pm	Regular Commissioner Work Session – Capital Projects, update on new requests.
May 20, 2025 6:30 pm	Regular Commissioner Meeting – Manager’s Recommended Budget
<u>May 22, 2025 9:00 am</u>	<u>Special called budget work session to hear presentations if needed (safety, education, non-profits, other departments).</u>
June 3, 2025 6:00 pm	Regular Commissioner Meeting – Budget Public Hearing
<u>June 5-6, 2025 9:00 am</u>	<u>Special called budget meetings as needed to make final adjustments. Note: Special called work session could be held on June 10th.</u>
June 17, 2025 6:30 pm	Adoption of budget