



Update from:  
Judge Bradley Letts  
Senior Resident Superior Court Judge  
Judicial District 30B

# Security Update

- Security Task Force Report – 2006
- Security Improvements – 2007
- US Marshals Security Assessment - 2011
- Justice Center Needs Assessment – March, 2014
- Judge Letts letter – August, 2014
- Preliminary Internal Assessments – September 2014
- Sheriff's Association Report – December, 2014
- Creation of Security Committee – January 2015

# Justice Center Security Priorities

## - **Single Point of Entry**

1. Location
2. Required Renovations
3. Staffing
4. Equipment
5. Educating the Public

# Single Point of Entry

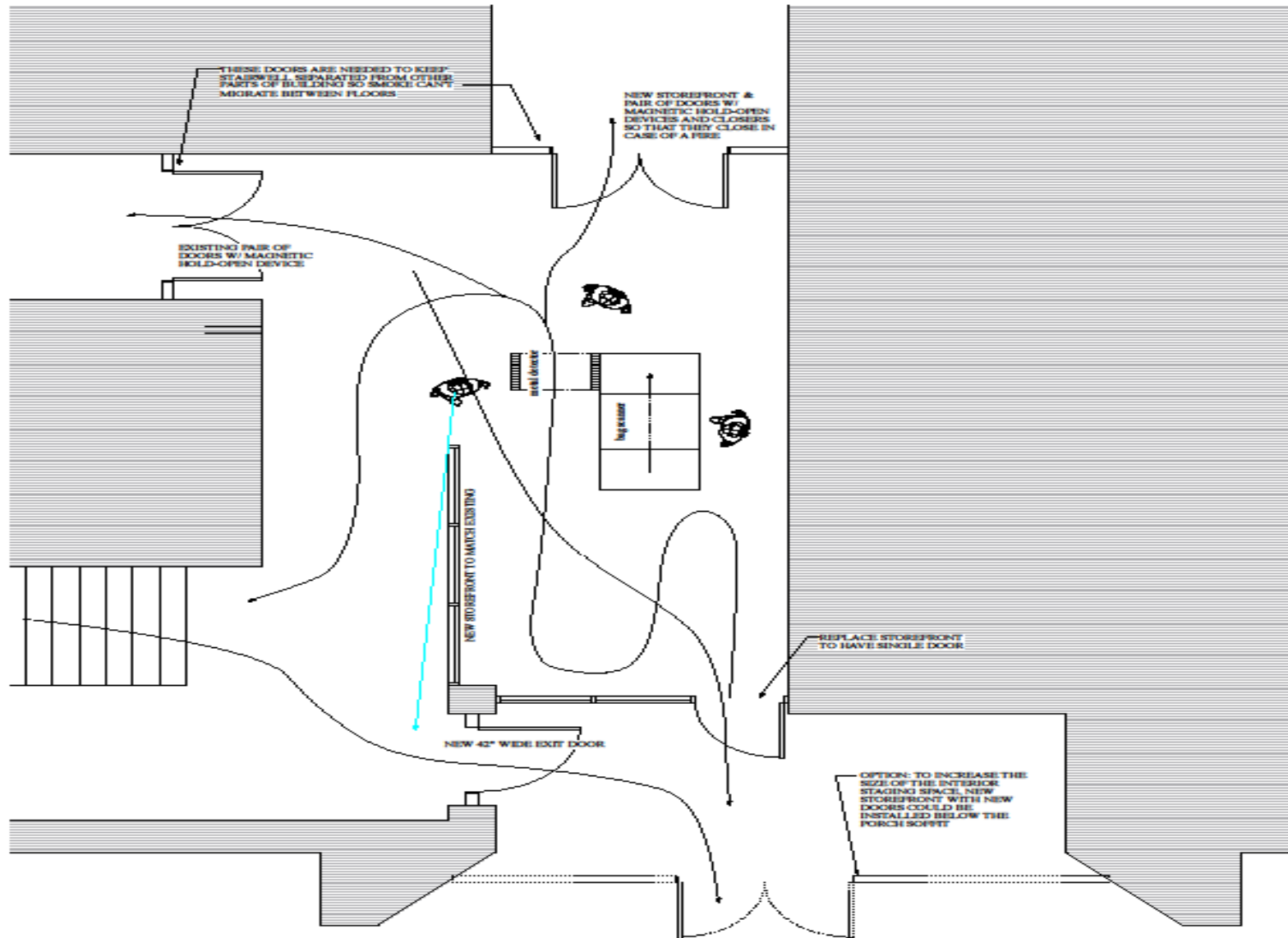
## - Location

1. Front Door at northeast corner of Justice Center currently utilized as the primary access door for most business with the Justice Center.

## - Renovations

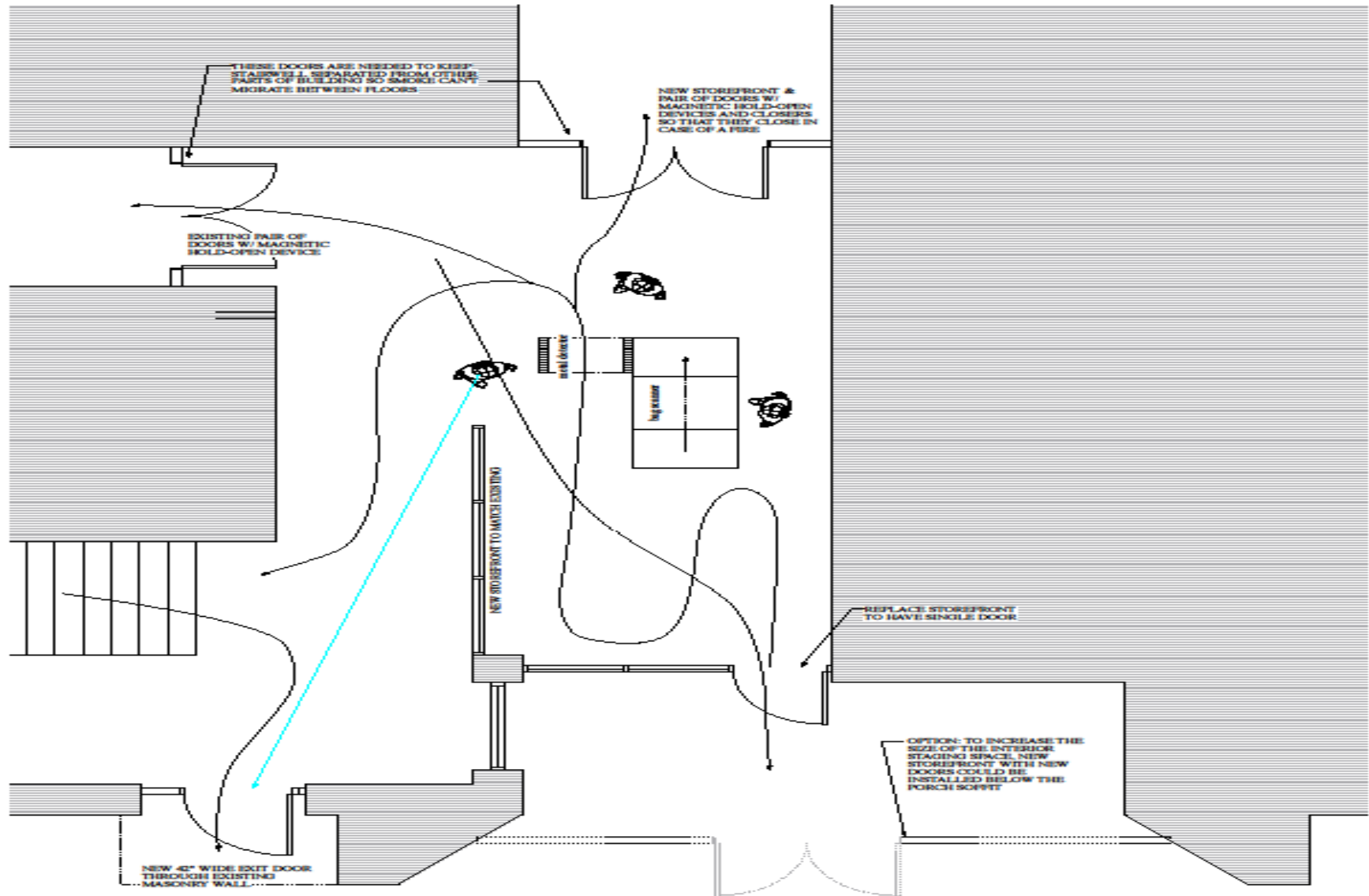
1. Required renovations to existing space necessary to create a controlled access point.
2. Estimate - \$75,000
3. Timeline – July 1, 2015

# Option A



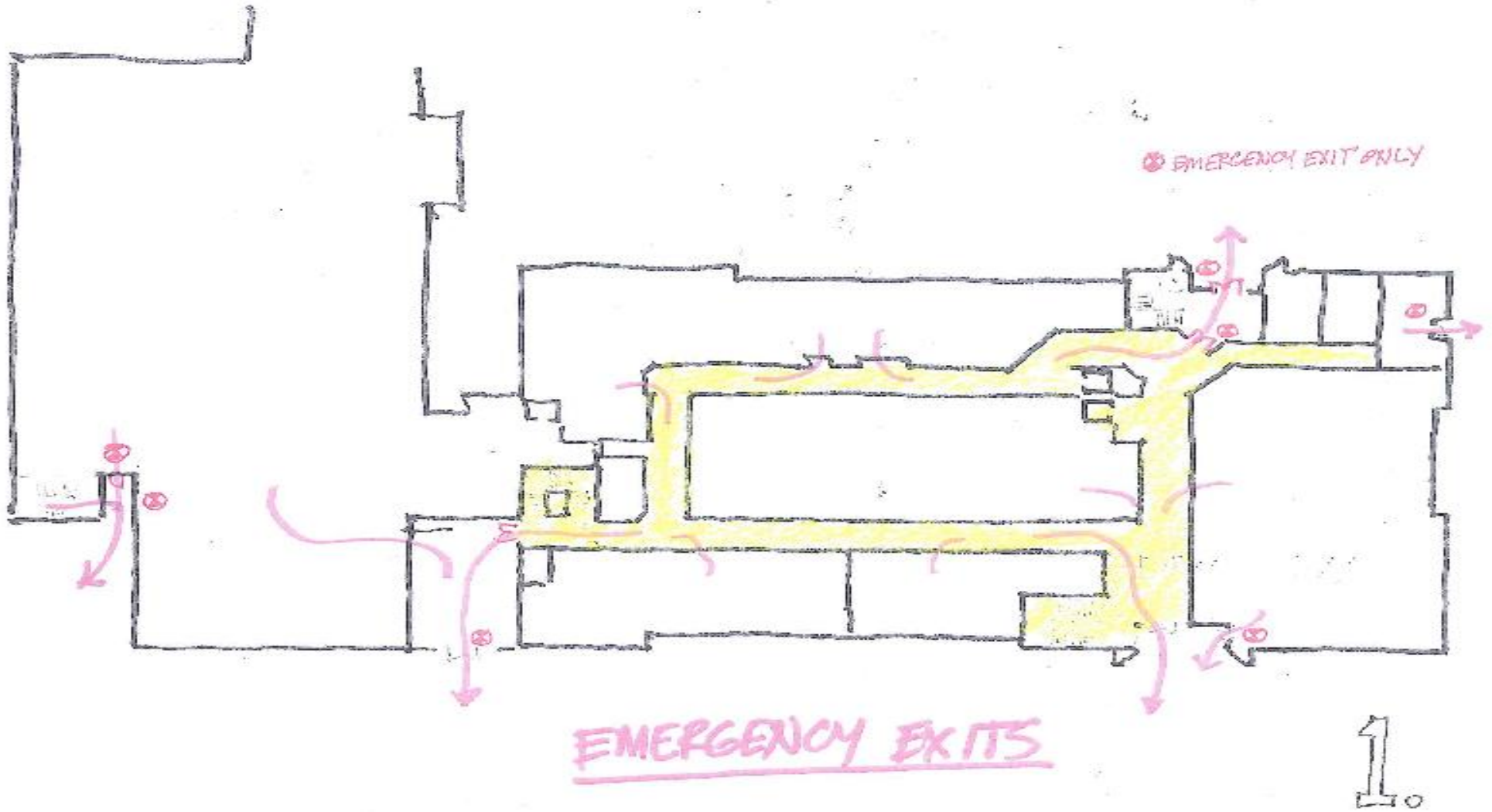
OPTION A

# Option B



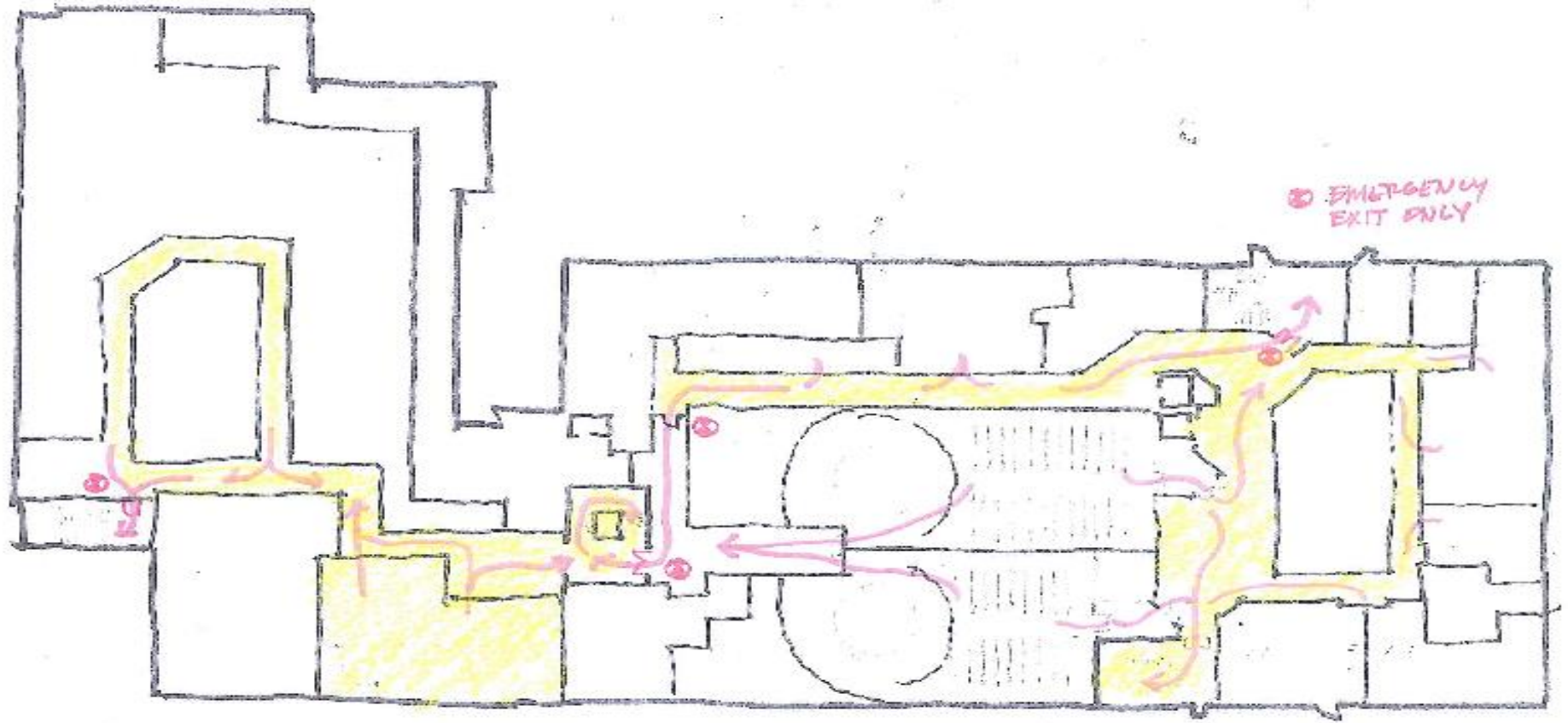
**OPTION B**

# Emergency Exits – Option 1





## Emergency Exits – Option 2



EMERGENCY EXITS

2.

# Single Point of Entry

## - Staffing

1. The entrance will be secured and staffed during all normal business hours.
2. Everyone entering the building must go through a metal detection system and all bags will be processed through a bag detection system.
3. The area will be manned by one sworn law enforcement officer and one detention officer at all times.
4. Estimated annual cost of staff, fringe benefits, uniforms, and equipment: 4.2 FTE - \$198,359.93

# Staffing Considerations

Detention Center Captain	\$ 58,565.73
2 – Deputy Sheriffs	\$ 88,576.78
1 – Detention Court Officer	\$ 44,243.13
Move 80% Bailiff to 100%	\$ 6,974.29
<b>Total Recurring Funds</b>	<b>\$198,359.93</b>
3 – Personal Equipment	\$ 13,285.95
2 – Vehicles	\$ 65,983.14
<b>Total Non-Recurring Funds</b>	<b>\$ 79,269.09</b>

# Single Point of Entry

## - Equipment:

- Magnetometer	\$ 6,300
- Bag Screen Machine	\$31,000
- Desk, Tables & Chairs	\$ 5,000
- Hand Wands	\$ 600
Total	\$42,900

# Single Point of Entry

## - **Educating the Public:**

1. Justice Center houses many offices that provide critical services that are not part of the judicial system.
2. Everyone entering the building will be screened.
3. People accessing the Sheriff's lobby will not have access through the double doors into the main portion of building.
4. Possibility for dedicated staff entrance with electronic access before and after normal business hours. During work hours??
5. How to handle attorneys, law enforcement personnel, and other court officials. Will fire arms in possession of law enforcement personnel be allowed in building? Provide lockers for storing firearms?
6. Maintain exterior door to Clerk of Court Office.
7. If meetings are held after normal business hours then screening must take place. Excepting Commissioner meetings, consider relocating all other meetings to other county facilities.
8. Adopt a local ordinance prohibiting staff from granting access to non-staff.
9. Improve signage and way finding in the Justice Center.

# Electronic Access

- Develop a plan for identifying exterior and interior doors that should be equipped with electronic locks.
- Designate the department to be responsible for issuing key cards and granting access to employees in the building. Access before and after normal business hours may not be granted to all employees.
- Adopt technology currently in place with Sheriff and Emergency Management.
- Estimated cost per door – **Internal \$1,700 outside \$2,100**
- Assess whether an alarm system for exterior doors would improve security.

# Security Cameras

- Some exterior cameras are in place that are monitored by dispatch or detention center.
- Current cameras are old technology and do not cover the entire parking lot and grounds
- No cameras exist inside the building except in Sheriff's office and detention center.
- Do we want cameras on all entry doors?
- Do we want the perimeter of the building and parking lot covered by cameras?
- If new cameras are added, will they be continuously monitored and by who?
- Possibly need to identify a room for monitors and storage equipment.

# Parking Considerations

- Construct a controlled access area for employee parking.
- Designate reserved spaces for juror parking
- Move parking for sitting judges to inside the fence at the Sheriff's Department
- Evaluate options for minimizing possibility that vehicles could be driven into the building.  
(barriers, bollards, wall, etc.)



# Other Security Items

- Employees will be required to display identification badge at all times.
- Meetings in the Justice Center after hours must be discontinued; otherwise, building cannot be secured. If meeting is held, single point of entry must be operational for screening all persons attending meeting. Departments or organizations may be required to cover the cost of providing personnel for this service. Meeting rooms are available in the Skyland Services Center, the library and the aging center.
- Conduct regular safety drills (fire, evacuation, medical emergency, and active shooter) for building occupants.
- Make minor renovations in hallway behind judges chambers to segregate inmates from the general public and to limit access to judges chambers.

# Summary