



**JACKSON COUNTY TOURISM
DEVELOPMENT AUTHORITY**

May 2, 2019

Jackson County Board of Commissioners
401 Grindstaff Cove Road
Sylva, NC 28779

Our intern, Caleb Sullivan, has completed his 150-hour internship and his service to the JCTDA has greatly extended the work we can accomplish. We have greatly benefited from his dedication, professionalism, and attention to detail in the work he has produced over the last few months.

We would request of Commissioners he continue the part-time work beyond the 150 hours and be permitted to work the maximum allowed under part-time work this fiscal and next until we bring an additional staff member on board. There are funds available in the JCTDA budget to support this request.

Our Executive Board has concurred with this and contingent upon our full JCTDA Board's approval on May 22, we would like to ask Commissioners to consider this at their June 6 meeting for potential action with Mr. Sullivan being able to begin additional work on June 7 if possible.

Sincerely,

A handwritten signature in black ink that reads 'Nick Breedlove'.

Nick Breedlove, Executive Director
Jackson County TDA