

**MINUTES OF A  
REGULAR MEETING  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
OCTOBER 15, 2018**

The Jackson County Board of Commissioners met in a Regular Session on October 15, 2018, 6:00 p.m., Justice & Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Brian McMahan, Chairman  
Charles Elders, Vice Chair  
Boyce Deitz, Commissioner  
Mickey Luker, Commissioner  
Ron Mau, Commissioner

Don Adams, County Manager  
Heather C. Baker, County Attorney  
Angela M. Winchester, Clerk to Board

Chairman McMahan called the meeting to order.

(1) **AGENDA**: Commissioner Elders moved to approve the agenda. Commissioner Mau seconded the Motion. Motion carried.

(2) **MINUTES**: Commissioner Elders moved to approve the minutes of a Public Hearing (Abolish Consolidated Human Services Agency and Board) of October 1, 2018 and a Regular Meeting of October 01, 2018. Commissioner Deitz seconded the Motion. Motion carried.

(3) **CHAIRMAN'S REPORT**: Chairman McMahan welcomed Boy Scout Troop 914. He recently had the great privilege to share with them information about local government and how it was different from state and federal government. The Scouts were working towards one of their merit badges, so they came to observe local government.

(4) **COMMISSIONER REPORTS**: Commissioner Elders stated that they had reached a milestone and would have a ribbon cutting at Mountain Project's new building in Haywood County at 8:30 a.m. on Thursday and invited everyone to attend.

(5) **COUNTY MANAGER REPORT**: Mr. Adams reported:

(a) **Community Services Center / Health Department / One Stop Center**: McMillan/Pazden/Smith was proceeding with the development of the construction documents. The county was investigating partnering with a contractor to provide additional pre-bid cost estimates and to perform some demolition prior to bidding the project. This process could delay the bid opening until late February or early March.

(b) **Green Energy Park Campus**: Withers Ravenel was contracted to provide the county with a site master plan. They would be ready to present public presentations in January. Everything was proceeding on schedule.

(c) **Southwestern Community College Health Sciences Building**: Since the EDA grant had been awarded, the Health Sciences Building could proceed forward with bidding. It was anticipated that bid documents would be available in October and a bid opening would take place in November. Everything had remained on schedule since EDA gave its approval to proceed forward with the bidding process.

(d) **Savannah Community Park**: He provided Buchanan and Sons, Inc.'s original anticipated timeline. An update from Christopher Buchanan and Rusty Ellis was also included.

(e) **Document Shred Day:** A document shredding truck would be made available to all on Friday, October 19, 2018 from 10:00 a.m. – 2:00 p.m. in the lower parking lot of the Justice Center.

(f) **Upcoming Meetings:**

Monday, November 5, 2018 – Regular Commissioner Meeting at 3:00 p.m.

Tuesday, November 13, 2018 – Work Session at 1:00 p.m.

Monday, November 19, 2018 – Regular Commissioner Meeting at 6:00 p.m.

(6) **INFORMAL COMMENTS BY THE PUBLIC:** Marie Leatherwood of Sylva, stated her disagreement with the magnitude of special interest money to the Republicans in the election.

(7) **CONSENT AGENDA:**

(a) Darlene Fox, Finance Director, presented the Finance Report for September, 2018, two Budget Ordinance Amendments for fiscal year ending June 30, 2019, for approval.

(b) Brandi Henson, Tax Collector, presented the Tax Collector and Refund Reports for September, 2018, for approval.

**Motion:** Commissioner Deitz moved to approve the Consent Agenda. Commissioner Elders seconded the Motion. Motion carried by unanimous vote.

(8) **TRANSIT 5311 AND CAPITAL PROJECTS PROGRAM GRANT:** Norma Taylor, Transit Director, stated that the grant was made available annually through the state to assist transit systems with administrative and capital funding. The 5311 program grant supported the director and assistant director's salaries and fringes as well as administrative costs such as office supplies, drug and alcohol testing, uniforms and marketing. Capital consisted of a replacement lift equipped conversion van including lettering and logos. Listed below was the estimated funding request, which included the match required by the county for the 5311 Community Transportation Program Grant:

The total estimated amount requested within the 5311 program for the period of July 1, 2019 through June 30, 2020:

<b>Project</b>	<b>Total Amount</b>	<b>Local Share</b>
Administrative	\$184,971.00	\$27,746.00 15%
Capital (Vehicles and Other)	\$70,080.00	\$7,008.00 10%
<b>TOTAL</b>	<b>\$255,051.00</b>	<b>\$34,754.00</b>
	<b>Total Funding Request</b>	<b>Total Local Share</b>

Ms. Taylor presented Public Transportation Program Resolution R18-13 for consideration. A public hearing was held prior to this meeting with no public comment.

**Motion:** Commissioner Deitz moved to approve the 5311 Program Grant Resolution R18-13, as presented. Commissioner Mau seconded the Motion. Motion carried by unanimous vote.

(9) **PRESS CONFERENCE:** None.

There being no further business, Commissioner Mau moved to adjourn the meeting. Commissioner Elders seconded the Motion. Motion carried and the meeting adjourned at 6:21 p.m.

Attest:

Approved:

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Angela M. Winchester, Clerk to Board

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Brian Thomas McMahan, Chairman