

**MINUTES OF A  
REGULAR MEETING  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
JUNE 18, 2024**

The Jackson County Board of Commissioners met in a Regular Session on June 18, 2024, 6:30 p.m., Justice and Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present:	Mark A. Letson, Chairman	Kevin King, County Manager
	Todd Bryson, Vice Chair	John Kubis, Interim County Attorney (Via Zoom)
	Mark Jones, Commissioner	Angela M. Winchester, Clerk to the Board
	John W. Smith, Commissioner	
	Tom Stribling, Commissioner (Via Zoom)	

Chairman Letson called the meeting to order.

(1) **AGENDA**: Chairman Letson requested to amend the agenda to remove one item: Resolution R24-03 Offer to Purchase and Contract Lot 62, Unit 6, Holly Forest. Commissioner Smith moved to approve the agenda. Commissioner Bryson seconded the Motion. Motion carried.

(2) **MINUTES**: Commissioner Jones moved to approve the minutes of a Special Budget Work Session of May 23, 2024; a Public Hearing (Budget) of June 04, 2024; and a Regular Meeting of June 04, 2024. Commissioner Smith seconded the Motion. Motion carried.

(3) **CHAIRMAN'S REPORT**: None.

(4) **COMMISSIONER REPORTS**: None.

(5) **COUNTY MANAGER REPORT**: Mr. King reported the HVAC system for the Barker's Creek Community Building had been ordered and should be installed by the end of June. Funds for the project were from a state grant program.

(6) **INFORMAL COMMENTS BY THE PUBLIC**: Nelia Waldrum voiced her ongoing concern about a county owned property near the library. She continued to see the property utilized in a vicarious way. She previously spoke about the issue and was still concerned.

(7) **CONSENT AGENDA**:

(a) Darlene Fox, Finance Director, presented the Finance Report for May, 2024, twelve Budget Ordinance Amendments and four Project Ordinance Amendments for fiscal year ending June 30, 2024, for approval.

(b) Brandi Henson, Tax Collector, presented the Tax Collector and Refund Reports for May, 2024, for approval.

**Motion**: Commissioner Smith moved to approve the Consent Agenda. Commissioner Jones seconded the Motion. Motion carried by unanimous vote.

(8) **LIFE CHALLENGE OF WNC:** *Carry over.*

(9) **JULY MEETING SCHEDULE:** Mr. King requested to cancel the upcoming regular meeting on July 2<sup>nd</sup>, as was customary.

**Motion:** *Commissioner Jones moved to cancel the regular meeting on July 2<sup>nd</sup>, as requested. Commissioner Bryson seconded the motion. Motion carried by unanimous vote.*

(10) **COUNTY ATTORNEY:** Mr. King recommended to appoint John Kubis and Teague Campbell to be the County Attorney on a full-time basis, rather than interim. He and Mr. Kubis discussed continuing with the contract that was already in place.

**Motion:** *Commissioner Jones moved to appoint John Kubis and Teague Campbell as the County Attorney, as recommended. Commissioner Bryson seconded the motion. Motion carried by unanimous vote.*

(11) **FY2024-25 BUDGET ORDINANCE:** Mr. King presented the proposed Fiscal Year 2024-2025 Annual Budget for the county and stated it was in the amount of \$93,803,495. The proposal constituted an approximate increase of 3.8% (\$3,434,937) over the current amended budget. The budget was balanced and prepared in accordance with the Local Government Budget and Fiscal Control Act, presenting appropriations by categories of expense and revenues by source. All proposals within the general fund were based upon a budget with a tax rate of \$0.38 per \$100 of value.

A public hearing was held on June 4<sup>th</sup> with no public comment.

**Motion:** *Commissioner Bryson moved to adopt the FY2024-25 Budget Ordinance, along with all fee schedules, as presented. Commissioner Jones seconded the Motion. Motion carried by unanimous vote.*

(12) **RESOLUTION R24-04 AMENDING THE MEETING SCHEDULE:** Mr. King stated, at the last work session, the Board discussed amending the meeting schedule to move the work session to the first Tuesday of each month at 6:30 p.m. Regular meetings would remain the same on the first Tuesday of each month at 6:00 p.m. and the third Tuesday of the month at 6:30 p.m.

He presented Resolution R24-04 to amend the regular meeting schedule for consideration.

**Motion:** *Commissioner Smith moved to approve Resolution R24-04, as presented. Commissioner Bryson seconded the Motion. Motion carried by unanimous vote.*

(13) **PUBLIC LIBRARY BOARD:** *Carry over.*

(14) **PRESS CONFERENCE:** None.

(15) **CLOSED SESSION:**

**Motion:** *Commissioner Bryson moved that the Board go into closed session pursuant to G.S.143-318.11(a)(3) Legal and G.S.143-318.11(a)(5) Real Property. Commissioner Jones seconded the Motion. Motion carried.*

Chairman Letson called the regular meeting back to order and stated no action was taken in closed session except the approval of the closed session minutes.

There being no further business, Commissioner Smith moved to adjourn the meeting. Commissioner Bryson seconded the Motion. Motion carried and the meeting adjourned at 7:05 p.m.

Attest:

Approved:

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Angela M. Winchester, Clerk to Board

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Mark A. Letson, Chairman